



CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

*Affiliated to the University of Madras and Accredited by NAAC
(Under Chevalier T. Thomas Educational Trust)*



Calendar 2019–2020

OUR FOUNDERS



Chevalier T. Thomas

*Founder - Chevalier T. Thomas Educational Trust
Perambur, Chennai 600 011*

&

*St. Mary's Group of Institutions
Chennai & Kottayam*



Mrs. Elizabeth Thomas

Founder

*Chevalier T. Thomas Elizabeth College for Women
Perambur, Chennai 600 011.*



CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

16, St. Mary's Road, Maryland, Sembium, Perambur, Chennai 600 011
Phone : 2537 5753 | Email : office@cttewc.edu.in | www.cttewc.edu.in

PERSONAL MEMORANDUM

Name

Designation / Class Major.....

Address

.....

Phone

STUDENT PROFILE

Name:..... Dept.....

Class:.....

Second Language:.....

Date of Birth:.....

Identification Marks:.....

Religion & Community:.....

Father / Guardian's Name:.....

Occupation:.....

Annual Income:.....

Residential Address:.....

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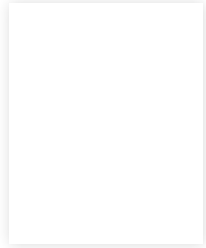
Ph.No.....

Email ID:.....

Mobile No. for SMS service :.....

Signature of Parent

Signature of Student



CHEVALIER T.THOMAS EDUCATIONAL TRUST

Sembium, Perambur, Chennai 600 011

(A Public Charitable Trust - Regd.)

BOARD OF TRUSTEES

Chairman

Hon. Justice J. Kanakaraj

(Retired Judge, Madras High Court)

Managing Trustee & Correspondent

Thiru L. Palamalai, I.A.S. (Retd)

Other Trustees

Mr. T. Sakthidhar

Mrs. Leelamma John

Mr. N. Udaya Kumar

Ex-Officio Trustees

Mrs. Rajatha .B

Mr. T. Sivakumar

Mrs. Sharon Kingsley



LORD'S PRAYER

Our Father who art in Heaven,
hallowed be thy name.
Thy kingdom come.
Thy will be done on Earth, as it is in Heaven.
Give us this day our daily bread.
Forgive us our trespasses,
as we forgive them that trespass against us and
lead us not into temptation,
but deliver us from evil. For thine is the kingdom,
the power and the glory for ever and ever.
Amen.

PSALM:23

THE Lord is my shepherd: I shall not want.

He maketh me to lie down in green pastures; He leadeth me beside the still waters.

He restoreth my soul; He leadeth me in the paths of righteousness for his name's sake.

Yes. Though I walk through the valley of the shadow Of death, I will fear no evil, for thou art with me; Thy rod and Thy staff, they comfort me.

Thou preparest a table before me in the presence Of mine enemies; Thou anointest my head with oil; my cup runneth over

Surely goodness and mercy shall follow me all the days of my life; and I will dwell in the house of the LORD for ever.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரத கண்டமீதில்
தெக்கணமும் அதிற் சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்த நருந்திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்த பெறுந் தமிழணங்கே!!

தமிழணங்கே!!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!

வாழ்த்துதுமே! வாழ்த்துதுமே!

மனோன்மணியம் பெ. சுந்தரம் பிள்ளை

NATIONAL INTEGRATION SONG

Sare Jahan Se Acha Hindusthan hamara
Ham bulbule hai eske, ye gulisthamamara hamara
Garbath me ho agar ham rahata bi dil vathan me
Samejeh Vahi hame bhi, dil ho jahan hamara hamara
Sare Jahan se acha Hindusthan hamara.....
Paravath vah sabse uncha hamasya Aasaman Ka
Vah santhari hamara, Vah pashvan hamara
Sare Jahan se acha Hindusthan hamara
Majhab nahi sikatha aapas me bair rakhna
Hindi hai ham, vathan ke, Hindustan hamara
Sare Jahan se acha Hindusthan hamara...

PLEDGE TO THE NATION

India is my country, all Indians are my brothers and sisters.
 I love my country and I am proud of its rich and varied heritage.
 I shall always try to be worthy of it.
 I shall give my parents, teachers and all elders respect.
 and treat every one with courtesy.
 To my country and my people I pledge my devotion.
 In their well-being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Jana gana Mana adhinayaka jaya he
 Bharatha Bhagya Vidhata
 Panjaba Sindhu Gujarata Maratha
 Dravida Utkala Vanga
 Vindhya Himachala Yamuna Ganga
 Utchala Jaladhi tranga
 Taba Subha name jage
 Taba Subha asisha mange
 Gahe taba jaya gatha
 Jana gana mangala dayaka, jaya he
 Bharatha Bhagya vidhata
 Jaya he, Jaya he, Jaya he
 Jaya Jaya Jaya Jaya he

INTRODUCTION

“What sculpture is to a block of marble, education is to the soul”

-Joseph Addison

Chevalier T. Thomas Elizabeth College for Women was established in the year 1985, by Dr. (Mrs.) Elizabeth Thomas thus fulfilling the dream of her husband, the Late Chevalier T. Thomas, Founder of the C.T.T.E. Trust. The college is affiliated to the University of Madras and is committed to the cause of higher education for women. The college strives to inculcate in students a sound Philosophy of life based on faith in God, academic competence and discipline which in turn moulds them into women of character with a high sense of responsibility.

The College has completed thirty four years of dedicated service in the cause of higher education and has created a niche for itself in the field of education.

VISION

Empowering Women through Education, Ethics and Economic Development.

MISSION

To Empower Women

- by providing the right academic atmosphere and the best knowledge resources
- by providing opportunities to develop knowledge related and employability skills.
- by inculcating values rooted in our culture and tradition, secularism and humanitarianism

GRADUATE ATTRIBUTES

The Graduate Attributes promoted by the college are life-long learning, discipline, dignity, self-esteem, integrity, critical thinking, communication skills, professionalism, secularism, love for nation and its sovereignty and life skills to achieve work-life balance.



THE COLLEGE EMBLEM

The College Emblem, symbolically represents the ideals and values of the institution. The motto inscribed on the emblem is "God Illumine me." Our faith in God helps dispel the shadows of ignorance and the gloom of sorrow.

Our motto states that God's loving grace is the guiding beacon of our life. In times of despair we turn to Him and He is sure to brighten our path. We shall wait upon the Lord and He shall strengthen our hearts.

The cross on the emblem stands for Christ, for all that He suffered to save sinning humanity. Christ is a personification of love, mercy and sacrifice, ideals which we humans should emulate.

On either side of the cross, there is a candle. Candles are symbolic of selfless sacrifice and divinity. They also represent the light that emanates through sacrifice.

The Holy Bible is a book of knowledge – knowledge of the ways of God and the Messengers He sent. It is an invaluable guide as the Book of Life and describes the ideal path for salvation.

Though the emblem is rooted in Christian values the college upholds and inculcates secular values and ideals; and strives to make them good citizens.

COURSES OF STUDY

The University introduced the CBCS (Choice Based Credit System) in the academic year 2008-2009. Under this system, in all UG courses, a candidate must earn a minimum of 140 credits. PG students must earn a minimum of 91 credits.

The following is the UG course structure.

Structure

Part I : Language :Tamil / Hindi / French (Private Study of languages will not be permitted)

Part II : English

Part III : Core Subject & Allied Subjects

- Part IV : 1. (a) Those who have not studied Tamil upto std.XII and taken a non-Tamil language under Part I shall take compulsory Tamil comprising of two courses (level will be at the 6th std)
- (b) Those who have studied Tamil upto std XII and taken a non-Tamil language under Part I shall take Advanced Tamil comprising of 2 courses
- (c) Others who do not come under a + b can choose Non Major Elective(NME) offered by other departments comprising of 2 courses.
2. Soft skills (Common to UG and PG courses)
- (a) Personality Enrichment
- (b) Foreign Languages : German & French
- (c) Computing Skills
- (d) Essentials of Language and Communication
- (e) Essentials of Spoken & Presentation Skills
- (f) Technical Writing and Presentation
3. Environmental Studies
4. Value Education

Part V : Extension Activities can be NSS/NCC/NCO (Sports, Games) / YRC/ any other service organisation in the college.

UG Courses

B.A. English

B.Sc Mathematics

B.Sc Physics

B.Sc Computer Science

B.Sc Chemistry

B.Sc Psychology

BCA

B.Com (General)

B.Com (Corporate Secretaryship)

BBA

B.Com (Accounting & Finance)

PG Courses

M.A. English

M.Com

M.S.W

Research Courses

M.Phil (English)

M.Phil (Commerce)

Ph.D English (Part Time)

Certificate Courses

International Certification in French

International Certification in German

ED Certificate Courses

It is mandatory for students to complete at least one certificate course.

College Working Hours : 8.15 a.m to 2.00/2.30 p.m

Physical Education / Value Education

Physical Education, Value Education, NSS and YRC have been made compulsory under Part IV for all Semesters and students must work towards 2 credits.

Every student must undergo the course of physical training prescribed by the College. Any exemption in this regard will be only on medical grounds.

Transfer Certificate

Application for transfer certificate should be accompanied by a fee of ₹100/-. The T.C. and other certificates will be issued within 15 days from the date of requisition. In case T.C. is lost, a police complaint has to be lodged and application for a duplicate T.C. can be done along with the police certificate and a fee of ₹ 500.

- ▶ Under CBCS, 5 marks are allotted for attendance for each paper.
- ▶ The College expects students to have a minimum of 90% attendance.
- ▶ In exceptional cases, students with attendance less than 90% but above 75% will be condoned by the college. Such students may be asked to produce a medical certificate.
- ▶ Students with attendance between 65% and 74% will have to apply for condonation to the University with the fine amount specified by the University.
- ▶ Students with less than 65% attendance cannot appear for their University exams. In extreme cases, they have to repeat the semester.

RULES OF CONDUCT AND DISCIPLINE

- ▶ Attendance at the morning assembly is compulsory for all students.
- ▶ Students must dress modestly and behave decently.
- ▶ Teachers should be shown due respect and regard.
- ▶ Students should always be punctual. Strict action will be taken against late comers.
- ▶ The cleanliness of the college buildings and surroundings should be the personal responsibility of every student.
- ▶ Silence should be maintained during working hours. Students moving from one class room to another should do so without causing disturbance to others.
- ▶ Organising meetings, entertainment and collecting money for any purpose in the college without the prior permission of the Principal will be dealt with severely.
- ▶ Students are encouraged to speak in English

- ▶ No notices are to be circulated among or pasted by student on the Notice Board without permission.

Ragging

Any kind of physical or mental harassment of a fellow student is a serious criminal offence. Any student indulging in ragging will be sent out of the college after a preliminary enquiry. Police action will also be initiated against the offenders.

The members of the Anti Ragging Committee are the following

1. The Managing Trustee & Correspondent, Mr. L. Palamalai, IAS, (Retd.,)
2. The Principal, Dr. Hanifa Ghosh
3. The Dean, Mrs. Beena Thomas
4. Student Council President - Ms. Karen Josandra. G
5. Alumna Mrs. R.K. Devi, Department of Corporate Secretaryship
6. Inspector of Police, Sembium Police Station
 - i. A black box has been placed on the landing of the staircase which will remain in the custody of the Principal.
 - ii. Any Complaint regarding ragging should be put into this black box with details and without delay.
 - iii. Care should be taken to mention only the absolute truth.
 - iv. At regular intervals, the Principal will check the black box and take action against the offenders.
 - v. The identity of the student who complains will be kept confidential.
 - vi. A report on cases of ragging will be sent to the Vice-Chancellor every month.

Identity Card

Students will be given an Identity Card with their photograph on it.

Students should carry this always with them for any reference. If the card is lost, a duplicate will be issued on payment of ₹ 100/-.

Tests & Examination

Apart from University examinations, a number of periodic tests are conducted in the College. These tests are the basis for internal marks. No student is permitted to absent herself from the tests except on medical grounds.

Library Rules

- ▶ All faculty members, Students and Administrative Staff are members of the college library.
- ▶ Students can use their bar-coded ID cards to borrow books from the library.
- ▶ Students are responsible for books issued to them.
- ▶ Needy students can borrow books from the Book Bank, in the first week and return in the last week of every semester.
- ▶ Users of the library must produce their ID Cards for the issue of "NO DUE CERTIFICATE" at the end of the course.
- ▶ No student should damage or mutilate a book. If found doing so, the student will be denied the use of the library.
- ▶ All books borrowed must be returned before the expiry of the due date. Late returns will entail a fine of Re. 1/- per day.
- ▶ Books which are to be renewed must be presented to the librarian for extension on or before the due date.
- ▶ Strict silence is to be observed in the library. Other readers should not be disturbed.

College Council

1. All the students of the college are members of the College Council and its various associations.
2. The Principal is the ex-officio President of the College Council and its various associations.

Awards

Chevalier T. Thomas Award: This is awarded to a student of the college on the basis of merit cum means.

Dr. Elizabeth Thomas Memorial Awards : These cash awards of ₹ 3000/- each are given to meritorious and deserving students from each department.

Best Outgoing Student Award: A cash prize of ₹ 2000/- is awarded to the Best Outgoing Student.

Departmental Awards are given to the Best Outgoing Students from each department.

MOBTRAN Enterprises Endowment Award is given to the best student from the Department of Physics.

NSS Award is given to the best NSS student.

Dr. V.A. Vasantha Memorial Award for the Best Research Scholars in English & Commerce

Dr. V.A. Vasantha Endowment Award is given to the best student from the Department of English

C.T.T.E. Mathematics Silver Jubilee Endowment Awards

University Rank Holders are given the following cash awards.

- I Rank - ₹ 5000/-
- II Rank - ₹ 3000/-
- III Rank - ₹ 2000/-
- IV to X Ranks - ₹ 1000/- each

Certificates

Special certificates and prizes are awarded annually to students who distinguish themselves in games, sports, co-curricular activities, leadership qualities, social service, etc.

Scholarships

In addition to the scholarships given by the college, assistance is given to get financial support from various government and private organisations.

Government

1. SC/ST Scholarship
2. Post Matric Scholarship for Minorities
3. Central Sector Scholarship from Department of Human Resources

Private

1. Sitaram Jindal Foundation Scholarship
2. Rajasthani Association Tamilnadu Scholarship
3. Sri K.R. Sundararajan Charities Scholarship
4. Mahalakshmi Trust Scholarship
5. Jainsindia Trust
6. The Clarence and Lilian Rodrigues Family Memorial Trust

College

1. Staff Fund for Students Welfare (SFSW)

Tuition Fee Waivers by the C.T.T.E. Alumnae Association

1. For Outstanding Talent in Sports.
2. For Wards of Class IV Employees.
3. For Meritorious Students from the economically weaker section.

Freeships

1. For visually challenged students.
2. Students from the economically backward section selected by Vice Chancellor, University of Madras.
3. For outstanding sports women

Memberships



The College is an Associate Member of ICT Academy of Tamil Nadu (ICTACT) which focuses on improving student quality and making them industry ready.



Our college, through ICTACT, is a member of the AWS Educate program, which is Amazon's global initiative to provide students and educators with the resources needed to accelerate cloud-related learning. As a part of it faculty and students are trained in cloud based courses.

CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

SEMBIUM, PERAMBUR, CHENNAI 600 011

LIST OF FACULTY MEMBERS 2019 - 2020

PRINCIPAL

1 Dr.Hanifa Ghosh, M.A, M.Phil, Ph.D.

FACULTY OF ARTS

ENGLISH

- 2 Mrs. Beena Thomas, M.A., M.Phil. (Dean of Students)
3 Dr S.Sridevi M.A,M.Phil,Ph.D (Dean of Research)
4 Mrs. M.Priyadarshini, M.A., M.Phil.,(SLET)
5 Dr.K.Fahamida Begum, M.A., M.Phil.,Ph.D (SET)
6 Mrs. K.J. Jayalakshmi, M.A., M.Phil. (NET)
7 Mrs. P. Gowthami, M.A. M.Phil. (SET)
8 Mrs.Chris Lorraine Melvina M.A., M.Phil.
9 Mrs. J. Jaya Parveen, M.A., M.Phil., PGCTE (EFL) (NET & SET)
10 Mrs. Bonne Peninnah, M.A., M.Phil.
11 Mrs. K. Rajeswari, M.A.,M.Phil.B.Ed.,
12 Dr. B.V. Saraswathy,M.A,M.Phil.Ph.D.
13 Mrs. G. Selva Selin Mary, M.A M.Phil. (SET)
14 Mrs. M.R. Wajida Begum, M.A
15 Ms. Haritha Pavithran, M.A,M.Phil., (SET&NET) (Leave Vacancy)

TAMIL

- 16 Dr. K.Preetha, M.A., M.Phil., Ph.D.
17 Dr. J.Valli M.A., Ph.D., (NET)
18 Dr. D.Ezhilarasi, M.A. M.Phil., Ph.D. (NET)
19 Dr. P. Anitha M.A. M.Phil.,B.Ed.,Ph.D. (NET)
20 Dr. A. Vimala Rani, M.A., M.Phil., Ph.D. (NET)
21 Dr. A. Kasthuri, M.A, M.Phil., Ph.D (SET)

HINDI

- 22 Dr. A. Thasleem Banu, M.A, M.Phil., PGDT.,Ph.D

FRENCH

23 Mrs. Sandhya Mohanan, M.A.

SOCIAL WORK

24 Mrs. A. Mary Dayana, M.S.W., M.A. (SW) (NET & SET)

25 Ms. Preenu Ashok, M.S.W, M.Phil., (NET)

26 Ms. V.E. Rubini, M.S.W., PGDM (HRM) (NET)

FACULTY OF SCIENCE**MATHEMATICS**

27 Mrs.M.Ramya, M.Sc., M.Phil., (SET)

28 Mrs. P. Poorani, M.Sc., M.Phil., (SET)

29 Dr. R.Kavitha, M.Sc. M.Phil., Ph.D.

30 Mrs. P.Kalpana, M.Sc. M.Phil. (SET)

31 Mrs.E.Padmavathy, M.Sc., M.Phil.

32 Mrs. M. Kulandai Theresa, M.Sc. B.Ed. M.Phil.

33 Mrs. D. Ramani Bai, M.Sc., M.Phil., (SET)

PHYSICS

34 Dr. R.Meenakshi, M.Sc., M.Phil., Ph.D. (Vice Principal)

35 Dr. T.Ramya, M.Sc., M.Phil., Ph.D

36 Mrs.S.Geetha, M.Sc., M.Phil.,

37 Mrs. K.P. Nalini, M.Sc., B.Ed., (SET)

CHEMISTRY

38 Mrs. N. Anuradha, M.Sc., M.Phil.,

39 Mrs. P. Amalathi, M.Sc., M.Phil., (SET)

40 Ms. P. Mahalakshmi, M.Sc., (SET)

41 Ms. L. Dhivya Pirabha, M.Sc., M.Phil,

COMPUTER SCIENCE

42 Mrs.J.Mary Catherine, M.Sc., MBA(HRM)(NET&SET)

43 Mrs. V. Nandhini, M.C.A, M.Phil. (SET)

44 Mrs. V. Suganthi, M.Sc. (IT), M.Phil.

45 Dr. C.Lalitha, M.Sc. M.Phil., Ph.D

46 Mrs. G. Chandrika, MCA

COMPUTER APPLICATIONS

- 47 Mrs. K.Jaganeswari, MCA, M.Phil.,
- 48 Mrs. C.Kalaivani, M.S.(IT), M.Phil. (SET& NET)
- 49 Mrs. J. Saranya, M.C.A
- 50 Mrs. S. Geetha Williams, M.C.A.
- 51 Mrs. S. Poornima, M.C.A., M.Phil., (SET& NET)

PSYCHOLOGY

- 52 Mrs. Alima Zehra, M.Sc., M.Phil., P.G.Dip.L.D
- 53 Mrs. R. Lavanya, M.Sc., M.Phil., P.G.Dip.L.D (NET)
- 54 Ms. Ashwini U.R, M.Sc., M.B.A., M.Phil.,
- 55 Ms. P.P. Shantha Kumari, M.Sc

FACULTY OF COMMERCE

COMMERCE (GENERAL)

- 56 Mrs. R.Rajalakshmi, M.Com., M.Phil., (Dean of Academics)
- 57 Dr.S.Hajeema Rabiath Beevi, M.Com.M.Phil.MBA, Ph.D (NET)
- 58 Dr.S.Shantha Bai., M.Com., M.Phil., Ph.D. (NET)
- 59 Dr.S.Durgadevi, M.Com. M.Phil. Ph.D. (SET)
- 60 Dr.Gethsi Beulah, M.Com., M.Phil., Ph.D.
- 61 Dr. S.Deva Prasanna, M.Com., M.Phil., M.B.A, Ph.D. (NET)
- 62 Dr. L.Devi Priya, M.Com. M.Phil.Ph.D. (SET)
- 63 Dr. P. Malarvizhi, M.Com., M.B.A., M.Phil., B.Ed. Ph.D (NET&SET)
- 64 Ms. P. Anubha Jain, M.Com., (SET)
- 65 Ms. J. Gayathiri, M.Com., M.B.A, M.Phil. (NET&SET)
- 66 Mrs. R. Lenora, M.Com. M.Phil.(SET)
- 67 Ms. Bhagyashree S. Wanle, M.Com.M.Phil. (SET)

COMMERCE (ACCOUNTING & FINANCE)

- 68 Mrs. K. Swarna, M.Com., M.Phil.,
- 69 Mrs. F.Beulah, M.Com. M.Phil. (NET)
- 70 Mrs. J. Kauser, M.Com, M.Phil, M.B.A (NET)
- 71 Mrs. E. Yoghitha, M.Com., M.Phil. (NET)

ECONOMICS (ALLIED)

- 72 Dr.K.Rajalakshmi, M.A., M.Phil., Ph.D (SET)

CORPORATE SECRETARYSHIP

- 73 Mrs. Mercy Silvester, M.Com., AICWAI (SLST)
 74 Dr. P.J. Queency Asha Dhas, M.Com., M.Phil., B.Ed.Ph.D. (NET)
 75 Mrs. R.K. Devi, M.Com., M.Phil. (SET)
 76 Dr. K. Kanchana, M.Com.Ph.D. (NET & SET)
 77 Mrs. J. Sofia, M.Com, M.Phil.
 78 Dr. P. Sudha M.Com, M.Phil.Ph.D.
 79 Dr. U. Priya, M.Com, M.Phil.Ph.D
 80 Ms. M. Karthiga Priya, M.Com, M.Phil. (SET)

BUSINESS ADMINISTRATION

- 81 Mrs. Y. Kavitha, M.B.A., B.Ed., M.Phil., (NET)
 82 Mrs. P. Princy Susan Selva Kumari, M.B.A. M.Phil.
 83 Mrs. M. Jayashree, M.B.A (NET)
 84 Mrs. S. Gayathri, M.A (HRM), M.Phil. (NET)

FACULTY FOR SOFTSKILLS AND PLACEMENT OFFICER

- 85 Dr. Sudha Srikanth, M.A., M.Phil., TEFL, Ph.D

LIBRARIAN

86. Dr. Sumuki Padmanabhan, B.A., M.LIS., M.Phil., Ph.D.

ASSISTANT LIBRARIAN

87. Ms. K. Yuvashree, M.LIS.,

PHYSICAL EDUCATION

88. Mrs. S. Sumathy, M.P.Ed., M.Phil., MBA (Physical Director)
 89. Ms. R. Priya, B.Sc. (CS) (Assistant)

PROGRAMMERS

90. Ms. A. Shenbagavalli, M.C.A
 91. Ms. T. Jagadeeswari, M.C.A
 92. Ms. S. Athiya Sulthana, B.Sc.(CS)
 93. Ms. C. Hemavathy, B.Sc.,

VEENA & DANCE (Part-Time)

94. Mrs. B. Uma Maheswari, B.A, Music, Dip. Veena, Dip. Dance

YOGA INSTRUCTOR (Part-Time)

95. Mrs. K. Selva Rani, B.A. Yoga.,

MARTIAL ARTS (Part-time)

96. Ms. B. Jeyasudha, B.P.Ed.

NON-TEACHING STAFF

1	Mrs.V.Punitha, B.Sc.,	Clerk cum Cashier
2	Mrs. R.Anuradha, M.A.	Assistant
3	Mrs. Jisha Joy, B.Com.,	Assistant
4	Mrs. P. Mary Diana, MBA	Assistant
5	Mrs. J. Grace Arokia Mary, B.Com	Assistant
6	Mr. R. Suthesh Kumar, B.A.,	Systems Maintenance Engineer
7	Mrs. R. Yuvarani, M.Sc.,	Lab Assistant (Chemistry)
8	Ms. Kamali, B.Sc.,	Lab Assistant (Physics)
9	Mr. V. Krishnamoorthy	Electrician cum Plumber
10	Mrs.P.Chitra	Office Attender
11	Mr. L. Jagadish	Office Attender
12	Mr. Y. Moses	Office Attender
13	Mrs.R.Sridevi BCA	Library Attender
14	Mrs. M.Kokilavani, B.A	Library Attender
15	Mr. M. Palayam	Driver (College Bus)
16	Mr. Syed Buhari.M	Driver (College Bus)
17	Mr. S.Velu	Driver cum Attender
18	Mrs.K.Shanthi	Ayah
19	Mrs.P.Pencilamma	Ayah
20	Mrs. G. Jaya	Ayah
21	Mrs. H. Ramya	Ayah
22	Mrs. A. Adhilakshmi	Scavenger
23	Mrs. R. Roothamma	Scavenger
24	Mrs.R. Sunitha	Ayah cum Scavenger
25	Mrs. R. Chithra	Ayah cum Scavenger
26	Mrs. G. Kalaiyarasi	Ayah cum Scavenger
27	Mrs. S. Malarkodi	Ayah cum Scavenger
28	Mr.D.Rajasekar	Gardener
29	Mr.Ramesh Kumar	Gardener
30	Mr.S.Anandan	Watchman
31	Mr.G.K.Verabadraiah	Watchman
32	Mr. V. Kirubanandan	Watchman
33	Mr.E. Shanmugam	Watchman
34	Mr. K. Kumar	Watchman
35	Mr. K. Srinivasan	Watchman
36	Mr. K. Babu	Watchman

HYMNS

1

- i) Oh! Lord my God, When I in awesome wonder
consider all the works thy hand hath made,
I see the stars, I hear the mighty thunder,
thy power throughout, the universe displayed:

Chorus

Then sings my soul, my Saviour God; to thee,
How great thou art, how great thou art!

- ii) When through the woods and forest glades I wander,
and hear the birds sings sweetly in the trees;
When I looked down from lofty mountains grandeur,
and hear the brook, and feel the gentle breeze;

Chorus

- iii) When Christ shall come with shout of acclamation
and take me home - what joys shall fill my heart!
Then shall I bow in humble adoration,
And there proclaim. My God, How great thou art!

2

- i) There shall be showers of blessing:
This is the promise of love;
There shall be seasons refreshing,
sent from the Savior above.

Chorus

Showers of blessing,
Showers of blessing we need:
Mercy drops round us are falling,
But for the showers we plead.

- ii) There shall be showers of blessing,
Precious reviving again;
Over the hills and the valleys,
Sound of abundance of rain.

Chorus

3

- i) The World stands in need of liberation, my Lord.
It still has to feel your power.
The blind and the deaf,
The dumb and the maimed
All need to feel your healing touch (The world)
- ii) There are those who have eyes but refuse to see,
The inhumanity to men;
There are those who have ears but refuse to hear
The cries of men in agony
(The blind and.....)
- iii) There are those who have mouths but refuse to speak
Against injustice done to men;
There are those who have hands but refuse to reach
Them out in love and brotherhood
(The blind and.....)

4

- i) Lead, kindly light, amid th' encircling gloom;
Lead though me on!
The night is dark, and I am far from home;
Lead thou me on!
Keep thou my feet; I do not ask to see
The distant scene one step enough for me.
- ii) I was not ever thus, nor prayed that thou
Should'st lead me on.
I loved to choose and see my path; but now,
Lead Thou me on!
I loved the garish day, and, spite of fears,
Pride ruled my will. Remember not past years.
- iii) So long Thy pow'r has blest me,
Sure it still will lead me on.
O'er moon and fern, o'er crag and torrent, till the night is gone.
And with the morn those angel faces smile,
Which I have loved long since, and lost awhile!

5

- i) Amazing grace, How sweet the sound
That saved a wretch like me.
I once was lost, but now I am found,
I was blind but now I see.
- ii) T'was grace that taught my heart to fear,
And grace my fears relieved.
How precious did that grace appear
The hour I first believed.
- iii) When we've been there ten thousand years
Bright shining as the sun,
We've no less days to sing God's praise
Than when We first begun.

6

i) "Great is thy faithfulness," O God my Father,
There is no shadow of turning with thee;
Thou changest not, Thy compassions, they fail not
As Thou hast been Thou forever will be.

Chorus "Great is Thy faithfulness!"
"Great is Thy faithfulness!"
Morning by morning new mercies I see;
All I have needed Thy hand hath provided-
"Great is Thy faithfulness," Lord, unto me!

- ii) Summer and winter, and springtime and harvest,
Sun, moon and stars in their courses above,
Join with all nature in manifold witness
To Thy great faithfulness, mercy and love.
- iii) Pardon for sin and a peace that endureth,
Thy own dear presence to cheer and to guide;
Strength for today and bright hope for tomorrow,
Blessing all mine, with ten thousand beside!

7

- i) When we walk with the Lord
In the light of His Word,
What a glory He sheds on our way;
While we do His goodwill,
He abides with us still,
And with all who will trust and obey.
- Chorus** Trust and obey, for there's no other way
To be happy in Jesus, but to trust and obey.
- ii) Not a shadow can rise,
Not a cloud in the skies,
But His smile quickly drives it away;
Not a doubt or a fear,
Not a sigh or a tear
Can abide while we trust and obey.
- iii) Not a burden we bear,
Not a sorrow we share,
But our toil He doth richly repay;
Not a grief or a loss,
Not a frown or a cross,
But is blest if we trust and obey.
- iv) Then in fellowship sweet
We will sit at His feet,
Or we'll walk by His side in the way;
What He says we will do,
Where He sends, we will go,
Never fear, only trust and obey.

8

- i) Blessèd assurance, Jesus is mine!
O what a foretaste of glory divine!
Heir of salvation, purchase of God,
Born of His Spirit, washed in His blood.
- Chorus** This is my story, this is my song,
praising my Savior, all the day long;
This is my story, this is my song,
praising my Savior, all the day long.

- ii) Perfect submission, perfect delight,
visions of rapture now burst on my sight;
angels descending bring from above
Echoes of mercy, whispers of love.

Chorus

- iii) Perfect submission, all is at rest;
I in my Savior am happy and blest,
watching and waiting, looking above,
filled with His goodness, lost in His love.

Chorus

9

- i) When upon life's billows you are tempest tossed,
When you are discouraged, thinking all is lost,
Count your many blessings name them one by one,
And it will surprise you what the Lord hath done.

Chorus Count your blessings, name them one by one;
 Count your blessings, see what God hath done;
 Count your blessings, name them one by one,
 And it will surprise you what the Lord hath done.

- ii) Are you ever burdened with a load of care?
Does the cross seem heavy you are called to bear?
Count your many blessings, every doubt will fly,
And you will keep singing as the days go by.

Chorus

- iii) So, amid the conflict whether great or small,
Do not be disheartened, God is over all;
Count your many blessings, angels will attend,
Help and comfort give you to your journey's end.

Chorus

10

- i) All to Jesus I surrender,
All to Him I freely give;
I will ever love and serve Him,
In His presence daily live.

Chorus I surrender all, I surrender all.
All to Thee, my blessed Saviour, I surrender all.

- ii) All to Jesus I surrender,
Humbly at his feet I bow,
Worldly pleasures all forsaken
Take me, Jesus, take me now.

11

- i) Praise to the Lord, the Almighty, the King of creation!
O my soul, praise Him, for He is thy health and salvation!
All ye who hear, now to His temple draw near;
Sing now in glad adoration.
- ii) Praise to the Lord, Who o'er all things so wondrously reigneth,
Shelters thee under His wings, yea, so gently sustaineth!
Hast thou not seen how thy desires ever have been
Granted in what He ordaineth?.
- iii) Praise to the Lord, Who doth prosper thy work and defend thee,
Surely His goodness and mercy here daily attend thee.
Ponder anew what the Almighty can do,
If with His love He befriend thee.
- iv) Praise to the Lord! O let all that is in me adore Him!
All that hath life and breath, come now with praises before Him!
Let the Amen sound from His people again;
Gladly for aye we adore Him.

12

- i) Every tiny star that twinkles in the night sky
Every drop of morning dew
Every spark of fire blazing in the furnace
Every captivating view
Every rainbow in the sky, every pretty butterfly
Tells the fascinating news to those who dare to hope

Chorus And the message is
God still loves the world
God still! God still loves the world
So throw your life into His hands
Day by day discern His plans
God is passionately busy loving you and me.

- ii) Every friendship binding lonely hearts together
 Every little new born child.
 Every little stream that gushes down the mountain,
 Every radiating smile
 Every eagle in the sky, every worm that wriggles by
 Tells the fascinating news to those who dare to hope.

Chorus

13

I just keep trusting my Lord as I walk along,
 I just keeping trusting my Lord, and He gives me a song;
 Tho' the storm clouds darken the sky
 O'er the heav'nly trail,
 I just keep trusting the my Lord- He will never fail!
 He's a faithful friend,
 Such a faithful friend
 I can count on Him, to the very end.
 Tho' the storm clouds darken the sky o'er the heavenly trail,
 I just keep trusting my Lord - He will never fail!

CHORUSES

14

Blessing and honor, glory and power,
 Be unto the Ancient of Days.
 From every nation, all of creation,
 Bow before the Ancient of Days.
 Every tongue in heaven and earth
 shall declare Your glory.
 Every knee shall bow at your throne, In worship
 You will be exalted, O God,
 And Your kingdom shall not pass away,
 O Ancient of Days.

15

Bind us together, Lord,
Bind us together
With cords that cannot be broken
Bind us Together, Lord,
Bind us together
Bind us together with love.

There is only God
There is only one King
There is only one body
This is why we sing

16

God will make a way,
Where there seems to be no way
He works in ways we cannot see
He will make a way for me
He will be my Guide
Hold me closely to His side
With love and strength for each new day
He will make a way, He will make a way

17

In moments like these I sing out a song,
I sing out a love song to Jesus.
In moments like these I lift up my hands,
I lift up my hands to the Lord.
Singing I love You, Lord.
Singing I love You, Lord.
Singing I love You, Lord,
I love you.

18

Give thanks with a grateful heart
Give thanks to the Holy One
Give thanks because He's given Jesus Christ, His Son (repeat)

And now let the weak say, "I am strong"
Let the poor say, "I am rich"
Because of what the Lord has done for us (repeat)

19

Seek ye first the kingdom of God
 And his righteousness
 And all these things shall be added unto you
 Allelu..alleluia

Man does not live by bread alone
 But by every word
 That proceeds from the mouth of God
 Allelu, alleluia

20

I have hidden your word in my heart
 That I might not sin against you. }-2
 That I might not sin against you-(2)
 I have hidden your word in my heart
 That I might not sin against you.

21

In His time, in His time,
 He makes all things beautiful in His time.
 Lord, please show me every day,
 as You're teaching me your way,
 That you'll do just what you say,
 In Your time.

In Your time,
 In Your time,
 You make all things beautiful in Your time.
 Lord my life to You I bring
 may each song I have to sing,
 Be to You a lovely thing,
 In Your time.

22

Every day, every moment
 God is with me, God is with me;
 Every place, any situation,
 God is with me, God is with me
 No fear in me, no doubt in me,
 God is with me, God is with me.

23

Lord make me an instrument
An instrument of worship
I lift up my hands in Thy name - (REPEAT)
I'll sing you a love song
A love song of worship
I lift up my hands in Thy name (REPEAT)
Chorus Singing I love you Lord (thrice)
 I love you Lord.

Lord make me a symphony, a symphony of worship,
We lift up our hands in Thy name (REPEAT)
Chorus

24

Rejoice in the Lord always:
Again I say, rejoice! (2)
Rejoice, rejoice and again I say, rejoice!(2)
Rejoice in the Lord always, and again I say, rejoice!

25

Worthy oh! Worthy are you Lord
Worthy to be thanked and praised and worshipped and adored
Singing Halleluiah Lamb upon the throne
We worship and adore you
Make your glory known
Halleluiah, Glory to the king
You're more than a conqueror
You're more than everything.

JUNE 2019

Date	Day	Particulars	No of Working Days
1	Sat		
2	Sun	
3	Mon		
4	Tue		
5	Wed	Ramzan – Holiday	
6	Thu	College reopens after Summer Vacation	1
7	Fri		2
8	Sat		
9	Sun	
10	Mon		3
11	Tue		4
12	Wed		5
13	Thu		6
14	Fri		7
15	Sat		
16	Sun	
17	Mon		8
18	Tue		9
19	Wed		10
20	Thu	Classes commence for 1 years	11
21	Fri		12
22	Sat		
23	Sun	
24	Mon		13
25	Tue		14
26	Wed		15
27	Thu		16
28	Fri		17
29	Sat		
30	Sun	
Total No. of Working Days : 17 Days			

JULY 2019

Date	Day	Particulars	No of Working Days
1	Mon		18
2	Tue		19
3	Wed		20
4	Thu		21
5	Fri		22
6	Sat		
7	Sun	
8	Mon		23
9	Tue		24
10	Wed		25
11	Thu		26
12	Fri		27
13	Sat		
14	Sun	
15	Mon		28
16	Tue		29
17	Wed		30
18	Thu		31
19	Fri	Student Council Inauguration	32
20	Sat		
21	Sun	
22	Mon	I CIA Tests commence	33
23	Tue		34
24	Wed		35
25	Thu		36
26	Fri		37
27	Sat		
28	Sun	
29	Mon		38
30	Tue		39
31	Wed		40
Total No. of Working Days : 23 Days			

AUGUST 2019

Date	Day	Particulars	No of Working Days
1	Thu		41
2	Fri		42
3	Sat		
4	Sun	
5	Mon		43
6	Tue		44
7	Wed		45
8	Thu		46
9	Fri		47
10	Sat		
11	Sun	
12	Mon	Bakrid - Holiday	
13	Tue		48
14	Wed		49
15	Thu	Independence Day - Holiday	
16	Fri	Kalakiran	
17	Sat	Chainika	
18	Sun	
19	Mon		50
20	Tue		51
21	Wed		52
22	Thu		53
23	Fri	Krishna Jayanthi - Holiday	
24	Sat		
25	Sun	
26	Mon	II CIA Exams Commence	54
27	Tue		55
28	Wed		56
29	Thu		57
30	Fri		58
31	Sat	Working Day	59
Total No. of Working Days : 19 Days			

SEPTEMBER 2019

Date	Day	Particulars	No of Working Days
1	Sun	
2	Mon	Vinayaka Chaturthi - Holiday	
3	Tue		60
4	Wed		61
5	Thu	Teacher's Day / Founder's Death Anniversary	62
6	Fri		63
7	Sat		
8	Sun	St. Mary's Day	
9	Mon		64
10	Tue	Muharram - Holiday	
11	Wed		65
12	Thu		66
13	Fri		67
14	Sat	Working Day	68
15	Sun	
16	Mon		69
17	Tue		70
18	Wed		71
19	Thu		72
20	Fri		73
21	Sat		
22	Sun	
23	Mon		74
24	Tue		75
25	Wed		76
26	Thu		77
27	Fri		78
28	Sat	Working Day	79
29	Sun		
30	Mon		80
Total No. of Working Days : 21 Days			

OCTOBER 2019

Date	Day	Particulars	No of Working Days
1	Tue		81
2	Wed	Gandhi Jayanthi - Holiday	
3	Thu		82
4	Fri		83
5	Sat	Working Day	84
6	Sun	
7	Mon	Ayutha Pooja - Hoilday	
8	Tue	Vijaya Dasami - Hoilday	
9	Wed		85
10	Thu	III CIA / Model Examination	
11	Fri		
12	Sat	Working Day	
13	Sun	
14	Mon		
15	Tue		
16	Wed	University Practicals Commence	
17	Thu		
18	Fri		
19	Sat		
20	Sun	
21	Mon		86
22	Tue		87
23	Wed		88
24	Thu		89
25	Fri		90
26	Sat		
27	Sun	Diwali	
28	Mon		
29	Tue		
30	Wed		
31	Thu		
Total No. of Working Days : 10 Days			

NOVEMBER 2019

Date	Day	Particulars	No of Working Days
1	Fri		
2	Sat		
3	Sun	
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun	Milad Un Nabi	
11	Mon		
12	Tue		
13	Wed	Even Semester Begins	1
14	Thu		2
15	Fri		3
16	Sat		
17	Sun	
18	Mon		4
19	Tue		5
20	Wed		6
21	Thu		7
22	Fri		8
23	Sat		
24	Sun	
25	Mon		9
26	Tue		10
27	Wed		11
28	Thu		12
29	Fri		13
30	Sat		
Total No. of Working Days : 13 Days			

DECEMBER 2019

Date	Day	Particulars	No of Working Days
1	Sun	
2	Mon		14
3	Tue		15
4	Wed		16
5	Thu		17
6	Fri		18
7	Sat		
8	Sun	
9	Mon		19
10	Tue		20
11	Wed		21
12	Thu		22
13	Fri		23
14	Sat		
15	Sun	
16	Mon		24
17	Tue		25
18	Wed		26
19	Thu		27
20	Fri		28
21	Sat	Carol Service	
22	Sun	Christmas Vacation Begins	
23	Mon		
24	Tue		
25	Wed	Christmas	
26	Thu		
27	Fri		
28	Sat		
29	Sun	
30	Mon		
31	Tue		
Total No. of Working Days : 15 Days			

JANUARY 2020

Date	Day	Particulars	No of Working Days
1	Wed	New Year	
2	Thu		
3	Fri	College reopens after Christmas Vacation	29
4	Sat	Working Day	30
5	Sun	•••••	
6	Mon	I CIA Tests commence	31
7	Tue		32
8	Wed		33
9	Thu		34
10	Fri		35
11	Sat	Pongal Celebrations	36
12	Sun	•••••	
13	Mon		37
14	Tue		38
15	Wed	Pongal Holidays	
16	Thu	Thiruvalluvar Day/ Founder's Death Anniversary	
17	Fri	Uzhavar Thirunal	
18	Sat		
19	Sun	•••••	
20	Mon		39
21	Tue		40
22	Wed		41
23	Thu		42
24	Fri		43
25	Sat		
26	Sun	Republic Day /Alumnae Meeting	
27	Mon		44
28	Tue		45
29	Wed		46
30	Thu		47
31	Fri	Sports Day	
Total No. of Working Days : 19 Days			

FEBRUARY 2020

Date	Day	Particulars	No of Working Days
1	Sat		
2	Sun	
3	Mon		48
4	Tue		49
5	Wed	II CIA Exams commence	50
6	Thu		51
7	Fri		52
8	Sat	Working Day	53
9	Sun	
10	Mon		54
11	Tue		55
12	Wed		56
13	Thu		57
14	Fri		58
15	Sat		
16	Sun	
17	Mon		59
18	Tue		60
19	Wed		61
20	Thu		62
21	Fri		63
22	Sat	Working Day	64
23	Sun	
24	Mon		65
25	Tue		66
26	Wed		67
27	Thu		68
28	Fri		69
29	Sat		
Total No. of Working Days : 22 Days			

MARCH 2020

Date	Day	Particulars	No of Working Days
1	Sun	
2	Mon		70
3	Tue		71
4	Wed		72
5	Thu		73
6	Fri		74
7	Sat	Working Day	75
8	Sun	
9	Mon	III CIA/Model Examination	
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat		
15	Sun	
16	Mon	University Practicals Commence	76
17	Tue		77
18	Wed		78
19	Thu		79
20	Fri		80
21	Sat	Working Day	81
22	Sun	
23	Mon		82
24	Tue		83
25	Wed	Telugu New Year - Holiday	
26	Thu		84
27	Fri		85
28	Sat		
29	Sun	
30	Mon		
31	Tue		
Total No. of Working Days : 16 Days			

APRIL 2020

Date	Day	Particulars	No of Working Days
1	Wed		
2	Thu		
3	Fri		
4	Sat		
5	Sun	
6	Mon	Mahavir Jayanthi	
7	Tue		
8	Wed		
9	Thu		
10	Fri	Good Friday	
11	Sat		
12	Sun	
13	Mon		
14	Tue	Tamil New Year/Ambedkar Jayanthi	
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	
27	Mon		
28	Tue		
29	Wed		
30	Thu		

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Other Institutions under CTTE Trust :

St. Mary's Matric. Boys' Hr. Sec. School

117, Ragavan Street, Perambur, Chennai 11. Ph : 2537 5677

St. Mary's Matric. Girls' Hr. Sec. School

37, Madurai Swamy Madam Street, Perambur, Chennai 11. Ph : 2672 1012

St. Mary's Matric. Higher Secondary School

Thiruvallur Kottu Road, Redhills, Chennai 52. Ph : 2641 8337

Marian Senior Secondary School

Kalathipadi, Kottayam 10. Kerala

St. Mary's Primary & Nursery School

5, Eveready Colony, Kodungaiyur, Chennai 118. Ph : 2555 8990