



# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

*Affiliated to the University of Madras and Re-accredited by NAAC with A Grade  
(Under Chevalier T. Thomas Educational Trust)*



**Calendar 2021 - 2022**



## OUR FOUNDERS



*Chevalier T. Thomas*

*Founder - Chevalier T. Thomas Educational Trust*

*Perambur, Chennai 600011*

*&*

*St. Mary's Group of Institutions*

*Chennai & Kottayam*



*Mrs. Elizabeth Thomas*

*Founder*

*Chevalier T. Thomas Elizabeth College for Women*

*Perambur, Chennai 600 011.*





# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

16, St. Mary's Road, Maryland, Sembium, Perambur, Chennai 600 011  
Phone : 2537 5753 | Email : office@cttewc.edu.in | www.cttewc.edu.in

## PERSONAL MEMORANDUM

Name .....

Designation/Class .....Major .....

Address .....

.....

.....

Phone .....





# STUDENT PROFILE

Name: .....Dept. ....

Class: .....

Second Language: .....

Date of Birth: .....

Identification Marks: .....

Religion & Community: .....

Father / Guardian's Name: .....

Occupation: .....

Annual Income: .....

Residential Address: .....

.....

.....

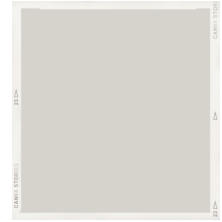
.....

.....

Ph. No. ....

Email ID: .....

Mobile No. for SMS service :.....



Signature of Parent

Signature of Student



# **CHEVALIER T. THOMAS EDUCATIONAL TRUST**

Sembium, Perambur, Chennai 600 011  
(A Public Charitable Trust- Regd.)

## **BOARD OF TRUSTEES**

### **Chairman**

**Hon'ble. Justice J. Kanakaraj**  
(Retired Judge, Madras High Court)

### **Managing Trustee & Correspondent**

**Thiru L. Palamalai, I.A.S. (Retd)**

### **Other Trustees**

**Mrs. Leelamma John**

**Mr. T. Sakthidhar**

**Mr. M. Rajadesingh**

### **Ex-Officio Trustees**

**Dr. S. Sridevi**

**Mr. M. Rajasekar**

**Mrs. J. Meeriam Masilla Jayarani**



## LORD'S PRAYER

Our Father who art in Heaven,  
hallowed be thy name.  
Thy kingdom come.  
Thy will be done on Earth, as it is in Heaven.  
Give us this day our daily bread.  
Forgive us our trespasses,  
as we forgive them that trespass against us and  
lead us not into temptation,  
but deliver us from evil. For thine is the kingdom,  
the power and the glory for ever and ever.  
Amen.

## PSALM:23

THE Lord is my shepherd: I shall not want.

He maketh me to lie down in green pastures; He leadeth me beside the still waters.

He restoreth my soul; He leadeth me in the paths of righteousness for his name's sake.

Yes. Though I walk through the valley of the shadow

Of death, I will fear no evil, for thou art with me;

Thy rod and Thy staff, they comfort me.

Thou preparest a table before me in the presence

Of mine enemies; Thou anointest my head with oil;

my cup runneth over

Surely goodness and mercy shall follow me all the

days of my life; and I will dwell in the house

of the LORD for ever.

## COLLEGE PRAYER SONG

- i) There shall be showers of blessing;  
This is the promise of love;  
There shall be seasons refreshing,  
sent from the Savior above.

### **Chorus**

Showers of blessing,  
Showers of blessing we need:  
Mercy drops round us are falling,  
But for the showers we plead.

- ii) There shall be showers of blessing,  
Precious reviving again;  
Over the hills and the valleys,  
Sound of abundance of rain.

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!!  
தமிழணங்கே!!

உன் சீரிளமைத் திறம்வியந்துசெயல்மறந்து  
வாழ்த்துதுமே!! வாழ்த்துதுமே!! வாழ்த்துதுமே!!!

### NATIONAL INTEGRATION SONG

Sare Jahan Se Acha Hindusthan hamara  
Ham bulbule hai eske, ye gulisthamamara hamara  
Garbath me ho agar ham rahata bi dil vathan me  
Samejeh Vahi hame bhi, dil ho jahan hamara hamara  
Sare Jahan se acha Hindusthan hamara.....  
Paravath vah sabse uncha hamasya Aasaman ka  
Vah santhari hamara, Vah pashvan hamara  
Sare Jahan se acha Hindusthan hamara  
Majhab nahi sikatha aapas me bair rakhna  
Hindi hai ham, vathan ke, Hindustan hamara  
Sare Jahan se acha Hindusthan hamara...

## PLEDGE TO THE NATION

India is my country, all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always try to be worthy of it.

I shall give my parents, teachers and all elders respect. and treat everyone with courtesy.

To my country and my people I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

## NATIONAL ANTHEM

Jana gana Mana adhinayaka jaya he

Bharatha Bhagya Vidhata

Panjaba Sindhu Gujarata Maratha

Dravida UtkalaVanga

Vindhya Himachala Yamuna Ganga

Utchala Jaladhi tranga

Taba Subha name jage

Taba Subha asisha mange

Gahe taba jaya gatha

Janagana mangala dayaka,jaya he

Bharatha Bhagya vidhata

Jaya he, Jaya he, Jaya he

Jaya Jaya Jaya Jaya he

## INTRODUCTION

*“What sculpture is to a block of marble, education is to the soul”*

*-Joseph Addison*



Chevalier T. Thomas Elizabeth College for Women was established in the year 1985 by Dr. (Mrs.) Elizabeth Thomas thus fulfilling the dream of her husband, the Late Chevalier T. Thomas, Founder of the C.T.T.E. Trust. The college is affiliated to the University of Madras and is committed to the cause of higher education for women. The college strives to inculcate in students a sound Philosophy of life based on faith in God, academic competence and discipline which in turn moulds them into women of character with a high sense of responsibility.

The College has completed thirty-six years of dedicated service in the cause of higher education and has created a niche for itself in the field of education.



## **VISION**

Empowering Women through Education, Ethics and Economic Development.

## **MISSION**

To Empower Women by

- Providing the right academic atmosphere with the best resources to pursue & gain knowledge.
- Providing opportunities to develop employability skills.
- Inculcating values rooted in our culture & tradition, secularism and humanitarianism.

## **CORE VALUES**

As an Institution, we believe in

- Empowering Women
- Creating a globally competent work force
- Fostering secularism and humanitarianism

## **OUR PRINCIPLES**

- Women Leadership to promote gender equality
- Non-discrimination
- Education and training
- Community engagement

## **GRADUATE ATTRIBUTES**

The Graduate Attributes promoted by the college are Discipline and Dignity, Self-Esteem and Integrity, Critical Thinking and Communication Skills, Professional Ethics, Life Skills to achieve Work-Life Balance, Life-Long Learning, Secularism, Love for Nation and its Sovereignty.

## **RESEARCH POLICY**

- To integrate teaching, research and community development
- To encourage research to close gender gap
- To focus on advancing women's rise to leadership in all fields



## THE COLLEGE EMBLEM

The College Emblem, symbolically represents the ideals and values of the institution. The motto inscribed on the emblem is “God Illumine me.” Our faith in God helps to dispel the shadows of ignorance and the gloom of sorrow.

Our motto states that God’s loving grace is the guiding beacon of our life. In times of despair we turn to Him and He is sure to brighten our path. We shall wait upon the Lord and He shall strengthen our hearts.

The cross on the emblem stands for Christ, for all that He suffered to save sinning humanity. Christ is a personification of love, mercy and sacrifice, ideals which we humans should emulate.

On either side of the cross, there is a candle. Candles are symbolic of selfless sacrifice and divinity. They also represent the light that emanates through sacrifice.

The Holy Bible is a book of knowledge – knowledge of the ways of God and the Messengers He sent. It is an invaluable guide as the Book of Life and describes the ideal path for salvation.

Though the emblem is rooted in Christian values the college upholds and inculcates secular values and ideals; and strives to make them good citizens.

## COURSES OF STUDY

The University introduced the CBCS (Choice Based Credit System) in the academic year 2008-2009. Under this system, in all UG courses, a candidate must earn a minimum of 140 credits. PG students must earn a minimum of 91 credits.

The following is the UG course structure.

### *Structure*

**Part I** : Language : Tamil / Hindi / French (Private Study of languages will not be permitted)

**Part II** : Communicative English

**Part III** : Core & Allied Subjects

**Part IV** :

1. (a) Those who have not studied Tamil upto std. XII and taken a non-Tamil language under Part I shall take compulsory Tamil comprising of two courses (level will be at the 6th std)

(b) Those who have studied Tamil upto std XII and taken a non-Tamil language under Part I shall take Advanced Tamil comprising of 2 courses

(c) Others who do not come under a + b can choose Non Major Elective (NME) offered by other departments comprising of 2 courses.

2. Professional English

3. Soft skills (UG and PG courses)

### **UG Courses**

(a) Essentials of Spoken & Presentation Skills Level I & Level II

### **PG Courses**

(a) Essentials of Language and Communication Skills

(b) Essentials of Spoken & Presentation Skills

(c) Life & Managerial Skills

(d) Computing Skills

4. Environmental Studies

5. Value Education

**Part V** : Extension Activities can be NSS/ NCC/ NCO (Sports, Games) / YRC/ any other service organisation in the college.

### ***UG Courses***

- B.A. English**
- B.Sc Mathematics**
- B.Sc Physics**
- B.Sc Computer Science**
- B.Sc Chemistry**
- B.Sc Psychology**
- BCA**
- B.Com (General)**
- B.Com (Corporate Secretaryship)**
- BBA**
- B.Com (Accounting & Finance)**

### ***PG Courses***

- M.A. English**
- M.Com**
- M.S.W**

### ***Research Courses***

- M.Phil (English)**
- M.Phil (Commerce)**

### ***Certificate Courses***

- **ECE (English for Competitive Exam) - Prep**
- **Mathematics for Competitive Examination**
- **Handling of Home Appliances**
- **Basic Skills for Counselling**
- **Tally**
- **Advanced Excel**
- **Basic Excel**
- **Advanced Python**
- **English for Workplace**
- **Basic Excel for Science**
- **Graphic Designing**
- **Pasumai Pasarai**
- **NMEICT**
- **NPTEL**

***College Working Hours:*** 8.45 a. m to 2.30 p. m

### ***Physical Education / Value Education***

Physical Education, Value Education, NSS and YRC have been made compulsory under Part IV for all Semesters and students must work towards 2 credits.

Every student must undergo the course of physical training prescribed by the College. Any exemption in this regard will be only on medical grounds.

### ***Transfer Certificate***

Application for transfer certificate should be accompanied by a fee of Rs.100/-. The T.C. and other certificates will be issued within 15 days from the date of requisition. In case T.C. is lost, a police complaint has to be lodged and application for a duplicate T.C. can be done along with the police certificate and a fee of Rs.500.

- Under CBCS, 5 marks are allotted for attendance for each paper.
- The College expects students to have a minimum of 90% attendance.
- In exceptional cases, students with attendance less than 90% but above 75% will be condoned by the college. Such students may be asked to produce a medical certificate.
- Students with attendance between 65% and 74% will have to apply for condonation to the University with the fine amount specified by the University.
- Students with less than 65% attendance cannot appear for their University exams. In extreme cases, they have to repeat the semester.

### ***RULES OF CONDUCT AND DISCIPLINE***

- Attendance at the morning assembly is compulsory for all students.
- Students must dress modestly and behave decently.
- Teachers should be shown due respect and regard.
- Students should always be punctual. Strict action will be taken against late comers.
- The cleanliness of the college buildings and surroundings should be the personal responsibility of every student.
- Silence should be maintained during working hours. Students moving from one classroom to another should do so without causing disturbance to others.
- Organising meetings, entertainment and collecting money for any purpose in the college without the prior permission of the Principal will be dealt with severely.
- Students are encouraged to speak in English

- Organising meetings, entertainment and collecting money for any purpose in the college without the prior permission of the Principal will be dealt with severely.
- Students are encouraged to speak in English
- No notices are to be circulated among or pasted by the student on the Notice Board without permission.

### ***Ragging***

Any kind of physical or mental harassment of a fellow student is a serious criminal offence. Any student indulging in ragging will be sent out of the college after a preliminary enquiry. Police action will also be initiated against the offenders.

*The members of the Anti Ragging Committee are the following*

- 1.The Managing Trustee & Correspondent
- 2.The Principal
- 3.The Dean of Students
- 4.Student Council President
- 5.Alumna Mrs. F. Beulah, Department of Accounting & Finance
- 6.Inspector of Police, Sembium Police Station

- A black box has been placed on the landing of the staircase which will remain in the custody of the Principal.
- Any Complaint regarding ragging should be put into this black box with details and without delay.
- Care should be taken to mention only the absolute truth.
- At regular intervals, the Principal will check the black box and take action against the offenders.
- The identity of the student who complains will be kept confidential.
- A report on cases of ragging will be sent to the Vice-Chancellor every month.

### ***Caste Discrimination***

We strive to ensure that, officials/faculty members of our Institution do not indulge in any act of discrimination against SC/ST/OBC students on grounds of their social origin.

- Complaints of caste discrimination can be lodged on this web page using the message box provided for the purpose.

- Additionally, the aggrieved person may also place a complaint in the Grievance Box kept in the ground floor, Elizabeth Thomas Block for the convenience of students to drop the complaint letter and also a complaint register is maintained in the Principal Office.
- If any such incident comes to the notice of the authorities, action would be taken against the erring official/faculty member/s promptly.

### ***Identity Card***

Students will be given an Identity Card with their photograph on it. Students should carry this always with them for any reference. If the card is lost, a duplicate will be issued on payment of Rs.100/-.

### ***Tests & Examination***

Apart from University examinations, a number of periodic tests are conducted in the College. These tests are the basis for internal marks. No student is permitted to absent herself from the tests except on medical grounds.

### ***Library Rules***

- All faculty members, Students and Administrative Staff are members of the college library.
- Students can use their bar-coded ID cards to borrow books from the library.
- Students are responsible for books issued to them.
- Needy students can borrow books from the Book Bank, in the first week and return in the last week of every semester.
- Users of the library must produce their ID Cards for the issue of ‘‘NO DUE CERTIFICATE’’ at the end of the course.
- No student should damage or mutilate a book. If found doing so, the student will be denied the use of the library.
- All books borrowed must be returned before the expiry of the due date. Late returns will entail a fine of Re. 1/- per day.
- Books which are to be renewed must be presented to the Librarian for extension on or before the due date.
- Strict silence is to be observed in the library. Other readers should not be disturbed.

### ***Student Council***

- All the elected students of the college are members of the Student Council and its various associations. The Principal is the ex-officio President of the Student Council and its various associations.

## **Awards**

### **I. Proficiency Prize**

- Awarded to UG and PG students for Major & Allied subjects

### **II. Awards for Meritorious Students with Cash/Book Prizes**

- Dr. Elizabeth Thomas Memorial Scholarship
- Honourable Justice. J. Kanakaraj Award for Excellence in Sports
- CTTE Alumnae Assistance for the Less Privileged
- Dr. V. A. Vasantha Endowment Award for The Best Meritorious Student of the Department of English
- Dr.V.A.Vasantha Award for The Best Researcher for MPhil English
- Mrs. & Mr. K.K Varkey Endowment Prize for Scripture
- Chevalier T. Thomas Merit cum Means Scholarship
- CTTE Alumnae Means Scholarship
- CTTE Alumnae Merit Cum Means Scholarship
- Dr. V. A. Vasantha Award for The Best Researcher for M.Phil Commerce
- CTTE Dept. of Mathematics Silver Jubilee Endowment Award
- T.C. Subramanian Award for Sports
- Mobtron Enterprises - Best Outgoing Student from Physics

### **III. Awards for Students' Leadership**

- Best Outgoing Student of the College
- Best Class Leader of the College
- Best PILL Leader from The Department [Per Department One Award]
- Best Placement Coordinator
- Best Student Coordinator [Per Clubs & Cells One Award]
- Best Sports Coordinator
- Best Entrepreneur
- Best Intrapreneur
- Best Career Guidance Program Coordinator
- Best Outgoing Students from the various Departments [Per Department One Award]
- Best Student Coordinator IQAC
- Potential for Research [Selected Students Only]
- Excellence in Organising Skills [Per Department One Award]
- Excellence in Leadership [Selected Students Only]



## Scholarships

### Government Scholarships

- SC/ST/SCC (Post matric scholarships)
- Minority Scholarship
- Central Sector Scholarship

### Private Scholarships given by Other Agencies and Philanthropists

- Avvai Home Orphanage
- A.S.S.E.T Foundation
- Vine Charitable Trust
- The Mahalakshmi Temple & Kalyana Mandapam Association
- Ameerunnisa Begum Sahibas Endowments
- Flat Fish
- Smile Cares
- Rajasthan Association TamilNadu
- Gnyan Praboth
- Dr. Murarilal Goel Shakuntala Devi Charitable Trust
- Shantha (Cecilia) Ramchander Charitable Trust
- Shri Meghraj Narendra Sakariya Jain Charitable Trust
- Essa Ahmed Sait & Rukiya Bai Memorial Trust
- Arulmigu Selva Vinayagar Pvt.Charitable Trust
- Jai Gurudev Charitable Trust
- The Chemists and Druggists Trust
- Sun Foundation
- Lions Club, Annanagar
- Udhavum Ullangal Public Charitable Trust
- The Chemists and Druggists Trust
- SI Chennai Charitable Trust
- Child charity
- SPR Trust
- Healing Touch Initiatives
- Dr.Pari Medical & Educational Trust
- Doms8486 Trust
- Little Lamps Educational Trust
- MCKS Yoga Vidya Pranik Healing Foundation Trust
- Chennai Community Connection Trust
- Cassim Maricar Asma Beevi Trust
- C.S.I. St.James Church General Fund
- International Kingdom Evangelical Mission
- Mukandilal Lekhram Gupta Charitable Trust
- Anjuman E-Himayath - E-Islam
- Martin Charitable Trust
- Falcons
- Mukandilal Lekhram Gupta Charitable Trust
- Neeta Memorial Charitable Trust
- Anandam Educational Assistance fund
- Sarath Chandran
- Eagai Charitable Trust
- Mr. Pachampettai Krishnamurthy Kendhari Sundaram

# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

Sembium,Perambur, Chennai 600 011

## LIST OF FACULTY MEMBERS 2021 - 2022

### *PRINCIPAL*

Dr. S.Sridevi, M.A.,M.Phil.,Ph.D

### *FACULTY OF ARTS*

#### *ENGLISH*

Mrs. Beena Thomas, M.A., M.Phil.

Mrs. M.Priyadarshini, M.A., M.Phil.,(SLET)

Dr. K.Fahamida Begum, M.A., M.Phil.,Ph.D (SET)

Mrs. K.J. Jayalakshmi, M.A., M.Phil. (NET)

Mrs. P. Gowthami, M.A. M.Phil. (SET)

Mrs. J. Jaya Parveen, M.A., M.Phil. (NET & SET)

Mrs. K. Rajeswari, M.A.,M.Phil.B.Ed.,

Dr. B.V. Saraswathy,M.A.,M.Phil.Ph.D.

Mrs. G. Selva Selin Mary, M.A M.Phil. (SET)

Mrs. M.R. Wajida Begum, M.A

Mrs. Haritha Pavithran, M.A.,M.Phil., (SET&NET)

Ms. A. Anupriya, M.A.,M.Phil.,

#### *TAMIL*

Dr. K.Preetha, M.A., M.Phil., Ph.D.

Dr. J.Valli M.A., Ph.D., (NET)

Dr. D.Ezhilarasi, M.A. M.Phil.,Ph.D. (NET)

Dr. P. Anitha M.A. M.Phil.,B.Ed.,Ph.D. (NET)

Dr. A. Vimala Rani, M.A., M.Phil., Ph.D. (NET)

Dr. A. Kasthuri, M.A, M.Phil., Ph.D (SET)

#### *HINDI*

Dr. A. Thasleem Banu, M.A, M.Phil., PGDT.,Ph.D

**FRENCH**

Mrs. P. Sandhya Mohanan, M.A.

**SOCIAL WORK**

Mrs. A. Mary Dayana, M.S.W., M.A.(NET & SET)

Ms. D. Shirley, M.S.W.,M.Phil., (SET)

Dr. S.K. Gaayathri, M.S.W., M.Phil., Ph.D

**FACULTY OF SCIENCE**

**MATHEMATICS**

Mrs. M.Ramya, M.Sc., M.Phil., (SET)

Mrs. P. Poorani, M.Sc., M.Phil., (SET)

Dr. R.Kavitha, M.Sc. M.Phil.,Ph.D.

Mrs. P.Kalpana, M.Sc. M.Phil. (SET)

Mrs. E.Padmavathy, M.Sc.,M.Phil.

Mrs. M. Kulandai Theresa, M.Sc. B.Ed. M.Phil.

Mrs. D. Ramani Bai, M.Sc., M.Phil., (SET)

**PHYSICS**

Dr. R.Meenakshi, M.Sc., M.Phil., Ph.D. (VP)

Dr. T.Ramya, M.Sc., M.Phil., Ph.D

Mrs.S.Geetha, M.Sc.,M.Phil.,

Mrs. K.P. Nalini, M.Sc., B.Ed., (SET)

**COMPUTER SCIENCE**

Mrs.J.Mary Catherine,M.Sc.,MBA(HRM)(NET&SET)

Mrs. V. Nandhini, M.C.A, M.Phil. (SET)

Mrs. V. Suganthi, M.Sc. (IT), M.Phil.

Dr. C.Lalitha, M.Sc. M.Phil., Ph.D

**CHEMISTRY**

Mrs. N. Anuradha, M.Sc., M.Phil.,

Mrs. P. Amalathi, M.Sc., M.Phil., (SET)

Ms. P. Jaya Shalini, M.Sc.,

### **COMPUTER APPLICATIONS**

Mrs. K.Jaganeswari, MCA, M.Phil.,

Mrs. C.Kalaivani, M.S.(IT), M.Phil. (SET& NET)

Mrs. J. Saranya, M.C.A

Mrs. S. Poornima, M.C.A., M.Phil., (SET &NET)

Mrs. C. Kausalya Devi, M.Sc., M.Phil.,

### **PSYCHOLOGY**

Mrs. Alima Zehra, M.Sc., M.Phil., P.G.Dip.L.D (Coun.)

Mrs. R. Lavanya, M.Sc., M.Phil., P.G.Dip.L.D (NET)

Ms. Jeemol P Bejoy, M.Sc., HRD.

Ms. Smrithi Lakshmi Narasimhan, M.Sc.,

### **FACULTY OF COMMERCE**

#### **COMMERCE (GENERAL)**

Mrs. R.Rajalakshmi, M.Com., M.Phil., (Dean of Academics)

Dr. S.Hajeema Rabiath Beevi, M.Com.M.Phil.MBA, Ph.D (NET)

Dr. S.Shantha Bai., M.Com., M.Phil., Ph.D. (NET)

Dr. S.Durgadevi, M.Com. M.Phil. Ph.D. (SET)

Dr. Gethsi Beulah, M.Com., M.Phil., Ph.D.

Dr. S.Deva Prasanna, M.Com., M.Phil., M.B.A, Ph.D. (NET)

Dr. L.Devi Priya, M.Com. M.Phil.Ph.D. (SET)

Dr. P. Malarvizhi, M.Com., M.B.A., M.Phil., B.Ed. Ph.D (NET&SET)

Dr. J. Gayathiri, M.Com., M.B.A, M.Phil.Ph.D (NET&SET)

Mrs. R. Lenora, M.Com. M.Phil.(SET)

Ms. Bhagyashree S. Wanle, M.Com.M.Phil. (SET)

Ms. A. Rexasaline Sangeetha, M.Com.,(NET)

#### **COMMERCE (ACCOUNTING & FINANCE)**

Mrs. K. Swarna, M.Com., M.Phil.,

Mrs. F.Beulah, M.Com. M.Phil. (NET)

Mrs. J. Kauser, M.Com, M.Phil, M.B.A (NET)

Mrs. E. Yoghitha, M.Com., M.Phil. (NET)

***ECONOMICS (ALLIED)***

Dr. K.Rajalakshmi, M.A., M.Phil.,Ph.D(SET)

***CORPORATE SECRETARYSHIP***

Mrs.Mercy Silvester, M.Com., AICWAI (SLST) (Dean of Students)

Dr. P.J. Queency Asha Dhas, M.Com., M.Phil., B.Ed.Ph.D. (NET)

Mrs. R.K.Devi M.Com.,M.Phil. (SET)

Dr. K.Kanchana , M.Com.Ph.D. (NET & SET)

Mrs. J. Sofia, M.Com,M.Phil.

Dr. P. Sudha M.Com,M.Phil.Ph.D.

Dr. U. Priya,M.Com,M.Phil.Ph.D

Mrs. M. Karthiga Priya,M.Com, M.Phil. (SET)

***BUSINESS ADMINISTRATION***

Mrs. Y.Kavitha, M.B.A., B.Ed., M.Phil., (NET)

Mrs. P.Princy Susan Selva Kumari, M.B.A. M.Phil.

Mrs. M.Jayashree, M.B.A (NET)

Mrs. S. Gayathri, M.A (HRM)„M.Phil. (NET)

***FACULTY FOR SOFTSKILLS & PLACEMENT OFFICER***

Dr. Sudha Srikanth, M.A., M.Phil.,TEFL, Ph.D

***LIBRARIAN***

Dr. Sumuki Padmanabhan, M.LIS., M.Phil.,Ph.D.

***PHYSICAL EDUCATION***

Mrs. S. Sumathy, M.P.Ed., M.Phil., MBA

***TECHNICAL ASSISTANCE***

Mrs. A. Shenbagavalli, M.C.A

Ms. C. Hemavathy, B.Sc.,

Mrs. J. Vijayalakshmi, B.Sc.,

Ms. N. Ranjani Shree, BCA

Ms. Y. Sirisha, B.C.A

***VEENA & DANCE (PART-TIME)***

Mrs. B. Uma Maheswari,B.A,Music,Dip.Veena,Dip.Dance

## NON-TEACHING STAFF

### ADMINISTRATIVE STAFF

1	Mrs.V.Punitha, B.Sc.,	Clerk cum Cashier
2	Mrs. R.Anuradha, M.A	Assistant
3	Mrs. Jisha Joy, B.Com.,	Assistant
4	Mrs. P. Mary Diana, MBA	Assistant
5	Mr. R. Dinesh Kumar, B.Com (CS)	Clerk
6	Mrs. P. Chitra, B.A	Clerk
7	Ms. Y. Anisha, M.Com	Clerk
8	Ms. S. Jeyasri, B.Sc.	Clerk
9	Ms. Rajyasri S, B.C.A	Clerk
10	Mrs. R. Yuvarani, M.Sc.,	Lab Assistant (Chemistry)
11	Mrs. E. Kamali, B.Sc.,	Lab Assistant (Physics)
12	Mr. R. Suthesh Kumar, B.A.,	Systems Maintenance Engineer

### SUPPORTING STAFF

13	Mrs.R.Sridevi BCA	Library Attender
14	Mrs. M.Kokilavani, B.A	Library Attender
15	Mr. Y. Moses	Attender cum Conductor
16	Mr. D. Parthasarathy	Attender cum Conductor
17	Mr. S. Saravana Kumar	Driver (College Bus)
18	Mr. Syed Buhari.M	Driver (College Bus)
19	Mr. S. Velu	Auto Driver cum Attender
20	Mr. V. Krishnamoorthy	Electrician cum Plumber
21	Mr.Ramesh Kumar	Gardener
22	Mr.G.K. Verabadraiah	Watchman
23	Mr. V. Kirubanandan	Watchman
24	Mr. P. Babu	Watchman
25	Mr. S. Karunakaran	Watchman
26	Mr. A. Eliza	Watchman
27	Mrs.K.Shanthi	Ayah
28	Mrs.P.Pencilamma	Ayah
29	Mrs. G. Jaya	Ayah
30	Mrs. H. Ramya	Ayah
31	Mrs.R. Sunitha	Ayah cum Scavenger
32	Mrs. R. Chithra	Ayah cum Scavenger
33	Mrs. G. Kalaiyarasi	Ayah cum Scavenger
34	Mrs. S. Malarkodi	Ayah cum Scavenger
35	Mrs. R. Roothamma	Scavenger

## Morning Assembly

### Monday

- **Pryaer Song**

This is the day (x2)

That the Lord has made (x2)

We will rejoice (x2)

And be glad in it (x2)

This is the day that the Lord has made

We will rejoice and be glad in it

This is the day (x2)

That the Lord has made

- **Lord's Prayer**

- **Thought for the Day**

- **சிலப்பதிகாரம் - மங்கல வாழ்த்து (சிலப்பதிகாரம்:1: 1-9)**

திங்களைப் போற்றுதும் திங்களைப் போற்றுதும்  
கொங்கலர்தார்ச் சென்னி குளிர்வெண் குடைபோன்று இவ்  
அங்கண் உலகளித்த லான்.

ஞாயிறு போற்றுதும் ஞாயிறு போற்றுதும்  
காவிரி நாடன் திகிரிபோல் பொற்கோட்டு  
மேரு வலம் திரிதலான்

மாமழை போற்றுதும் மாமழை போற்றுதும்  
நாமநீர் வேலி உலகிற்கு அவன் அளிபோல்  
மேல்நின்று தான்சுரத்த லான்

பூம் புகார் போற்றுதும்! பூம் புகார் போற்றுதும்!  
வீங்கு நீர் வேலி உலகிற்கு அவன் குலத்தோடு  
ஓங்கிப் பரந்து ஒழுகலான்.

- இளங்கோவடிகள்

## Tuesday

- **Pryaer Song**

Bind us together, Lord,  
Bind us together  
With cords that cannot be broken  
Bind us Together, Lord,  
Bind us together, Lord,  
Bind us together with love.  
There is only God  
There is only one King  
There is only one body  
This is why we sing

- **Lord's Prayer**

- **Thought for the Day**

- **கடவுள் வாழ்த்து**

அகர முதல எழுத்தெல்லாம் ஆதி  
பகவன் முதற்றே உலகு

கற்றதனால் ஆய பயனென்கொல் வாலறிவன்  
நற்றாள் தொழாஅர் எனின்.

மலர்மிசை ஏகினான் மாணடி சேர்ந்தார்  
நிலமிசை நீடுவாழ்வார்.

வேண்டுதல் வேண்டாமை இலானடி சேர்ந்தார்க்கு  
யாண்டும் இடும்பை இல.

இருள்சேர் இருவினையும் சேரா இறைவன்  
பொருள்சேர் புகழ்புரிந்தார் மாட்டு.

- திருவள்ளுவர்



## Wednesday

- **Pryaer Song**

பெலவீனத்தில் பெலன் நீரே  
நான் தேடும் பொக்கிஷம் நீரே  
எனக்கெல்லாம் நீரே

உம்மையல்லாமல் எனக்கு யாருண்டு  
உம்மையே என்றும் பற்றிடுவேன்  
எனக்கெல்லாம் நீரே

இயேசுவே என் ரட்சகரே  
பாத்திரர் நீரே  
எந்தன் இயேசுவே என் இரட்சகரே  
பாத்திரர் நீரே

எந்தன் ஆத்துமாவே தேவரை துதி  
தேவரையே துதி  
எந்தன் முழு உள்ளமே அவர் நாமத்தையே  
என்றென்றும் ஸ்தோத்தரி

- **Lord's Prayer**

- **Thought for the Day**

- **யாதும் ஊரே யாவரும் கேளிர் - புறநானூறு**

யாதும் ஊரே யாவரும் கேளிர்  
தீதும் நன்றும் பிறர்தர வாரா  
நோதலும் தணிதலும் அவற்றோ ரன்ன  
சாதலும் புதுவது அன்றே,  
வாழ்தல் இனிதென மகிழ்ந்தன்றும் இலமே  
முனிவின் இன்னா தென்றலும் இலமே  
மின்னொடு வானம் தண்துளி தலைஇ யானாது  
கல் பொருது மிரங்கு மல்லல் பேரியாற்று  
நீர்வழிப் படுஉம் புணைபோல் ஆருயிர்  
முறை வழிப் படுஉம் என்பது  
திறவோர் காட்சியில் தெளிந்தனம்  
ஆகலின், மாட்சியின்  
பெரியோரை வியத்தலும் இலமே,  
சிறியோரை இகழ்தல் அதனினும் இலமே

- கணியன் பூங்குன்றனார்

## Thursday

- **Pryaer Song**

O Lord my God,	Then sings my soul,
When I in awesome wonder	My Savior God, to Thee,
Consider all	How great Thou art!
The works Thy Hand hath made,	How great Thou art!
I see the stars,	Then sings my soul,
I hear the mighty thunder,	My Savior God, to Thee,
Thy pow'r throughout	How great Thou art!
The universe displayed,	How great Thou art!

- **Lord's Prayer**

- **Thought for the Day**

- **மனதில் உறுதி வேண்டும்**

மனதிலுறுதி வேண்டும்,  
வாக்கினி லேயினிமை வேண்டும்;  
நினைவு நல்லது வேண்டும்,  
நெருங்கின பொருள் கைப்பட வேண்டும்;  
கனவு மெய்ப்பட வேண்டும்,  
கைவசமாவது விரைவில் வேண்டும்;  
தனமும் இன்பமும் வேண்டும்,  
தரணியிலே பெருமை வேண்டும்.  
கண் திறந்திட வேண்டும்,  
காரியத்தி லுறுதி வேண்டும்;  
பெண் விடுதலை வேண்டும்,  
பெரிய கடவுள் காக்க வேண்டும்,  
மண் பயனுற வேண்டும்,  
வானகமிங்கு தென்பட வேண்டும்;  
உண்மை நின்றிட வேண்டும்.

- பாரதியார்

## Friday

- **Pryaer Song**

When upon life's billows  
You are tempest tossed  
When you are discouraged  
Thinking all is lost

Count your blessings  
Name them one by one  
Count your blessings  
See what God has done

Count your many blessings  
Name them one by one  
And it will surprise you  
What the lord has done

Count your blessings  
Name them one by one  
And it will surprise you  
What the lord has done

- **Lord's Prayer**

- **Thought for the Day**

- **கடவுள் வாழ்த்து**

பொறிவாயில் ஐந்தவித்தான் பொய்தீர் ஒழுக்க  
நெறிநின்றார் நீடுவாழ்வார்.

தனக்குவமை இல்லாதான் தாள்சேர்ந்தார்க் கல்லால்  
மனக்கவலை மாற்றல் அரிது.

அறவாழி அந்தணன் தாள்சேர்ந்தார்க் கல்லால்  
பிறவாழி நீந்தல் அரிது.

கோளில் பொறியின் குணமில்வே எண்குணத்தான்  
தானை வணங்காத் தலை.

பிறவிப் பெருங்கடல் நீந்துவர் நீந்தார்  
இறைவன் அடிசேரா தார்.

- திருவள்ளுவர்

## June 2021

Date	Day	Particulars	No. of Working Days
1	Tue		
2	Wed		
3	Thu		
4	Fri		
5	Sat		
6	Sun		
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun		
28	Mon		
29	Tue		
30	Wed		

## July 2021

Date	Day	Particulars	No. of Working Days
1	Thu		
2	Fri		
3	Sat		
4	Sun		
5	Mon		
6	Tue		
7	Wed		
8	Thu		
9	Fri		
10	Sat		
11	Sun		
12	Mon		
13	Tue		
14	Wed		
15	Thu	Commencement of Classes	1
16	Fri		2
17	Sat		
18	Sun		
19	Mon		3
20	Tue		4
21	Wed	Bakrid- Holiday	
22	Thu		5
23	Fri		6
24	Sat		
25	Sun		
26	Mon		7
27	Tue		8
28	Wed		9
29	Thu		10
30	Fri		11
31	Sat		
Total No. of Working Days: 11 Days			

## August 2021

Date	Day	Particulars	No. of Working Days
1	Sun		
2	Mon		12
3	Tue		13
4	Wed		14
5	Thu		15
6	Fri		16
7	Sat		
8	Sun		
9	Mon		17
10	Tue		18
11	Wed		19
12	Thu		20
13	Fri		21
14	Sat		
15	Sun	Independence Day- Holiday	
16	Mon		22
17	Tue		23
18	Wed		24
19	Thu		25
20	Fri	Muharram-Holiday	
21	Sat	Onam-Holiday	
22	Sun		
23	Mon	I CIA Exams Commence	26
24	Tue		27
25	Wed		28
26	Thu		29
27	Fri		30
28	Sat		
29	Sun		
30	Mon	Krishna Jayanthi-Holiday	
31	Tue		31
Total No. of Working Days: 20 Days			

## September 2021

Date	Day	Particulars	No. of Working Days
1	Wed		32
2	Thu		33
3	Fri		34
4	Sat		
5	Sun	Teacher's Day / Founder's Death Anniversary	
6	Mon		35
7	Tue		36
8	Wed	St. Mary's Day	37
9	Thu		38
10	Fri	Vinayaka Chaturthi-Holiday	
11	Sat		
12	Sun		
13	Mon		39
14	Tue		40
15	Wed		41
16	Thu		42
17	Fri		43
18	Sat		
19	Sun		
20	Mon		44
21	Tue		45
22	Wed		46
23	Thu		47
24	Fri		48
25	Sat		
26	Sun		
27	Mon		49
28	Tue		50
29	Wed		51
30	Thu		52
Total No. of Working Days: 21 Days			

## October 2021

Date	Day	Particulars	No. of Working Days
1	Fri		53
2	Sat	Gandhi Jayanthi - Holiday	
3	Sun		
4	Mon	II CIA Exams Commence	54
5	Tue		55
6	Wed		56
7	Thu		57
8	Fri		58
9	Sat		
10	Sun		
11	Mon		59
12	Tue		60
13	Wed		61
14	Thu	Ayudha Pooja	
15	Fri	Vijaya Dasami - Holiday	
16	Sat		
17	Sun		
18	Mon		62
19	Tue	Milad-Un-Nabi - Holiday	
20	Wed		63
21	Thu		64
22	Fri		65
23	Sat		
24	Sun		
25	Mon		66
26	Tue		67
27	Wed		68
28	Thu		69
29	Fri		70
30	Sat		
31	Sun		
Total No. of Working Days: 18 Days			



## November 2021

Date	Day	Particulars	No. of Working Days
1	Mon		71
2	Tue		72
3	Wed		73
4	Thu	Diwali – Holiday	
5	Fri		
6	Sat		
7	Sun		
8	Mon	Model Examination	74
9	Tue		75
10	Wed		76
11	Thu		77
12	Fri		78
13	Sat		
14	Sun		
15	Mon		79
16	Tue		80
17	Wed		81
18	Thu		82
19	Fri		83
20	Sat		
21	Sun		
22	Mon		84
23	Tue		85
24	Wed		86
25	Thu		87
26	Fri		88
27	Sat		
28	Sun		
29	Mon		89
30	Tue		90
Total No. of Working Days: 20 Days			

## December 2021

Date	Day	Particulars	No. of Working Days
1	Wed		91
2	Thu		92
3	Fri		93
4	Sat	Working Day	
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	Working Day	
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat	Working Day	
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat	Christmas-Holiday	
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri		

## January 2022

Date	Day	Particulars	No. of Working Days
1	Sat	New Year - Holiday	
2	Sun		
3	Mon		
4	Tue		
5	Wed		
6	Thu		
7	Fri		
8	Sat		
9	Sun		
10	Mon		
11	Tue		
12	Wed		
13	Thu		
14	Fri	Pongal Holidays	
15	Sat	Thiruvalluvar Day	
16	Sun	UzhavarThirunal/Founder's Death Anniversary	
17	Mon		
18	Tue	Thai Poosam-Holiday	
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun		
24	Mon		
25	Tue		
26	Wed	Republic Day / Alumnae Meeting - Holiday	
27	Thu		
28	Fri		
29	Sat		
30	Sun		
31	Mon		

## February 2022

Date	Day	Particulars	No. of Working Days
1	Tue		
2	Wed		
3	Thu		
4	Fri		
5	Sat		
6	Sun		
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon	Commencement of Even Semester Classes	1
22	Tue		2
23	Wed		3
24	Thu		4
25	Fri		5
26	Sat		6
27	Sun		
28	Mon		7
Total No. of Working Days: 7 Days			

## March 2022

Date	Day	Particulars	No. of Working Days
1	Tue		8
2	Wed		9
3	Thu		10
4	Fri		11
5	Sat	Working Day	12
6	Sun		
7	Mon		13
8	Tue		14
9	Wed		15
10	Thu		16
11	Fri		17
12	Sat	Working Day	18
13	Sun		
14	Mon		19
15	Tue		20
16	Wed		21
17	Thu		22
18	Fri		23
19	Sat	Working Day	24
20	Sun		
21	Mon		25
22	Tue		26
23	Wed		27
24	Thu		28
25	Fri		29
26	Sat	Working Day	30
27	Sun		
28	Mon		31
29	Tue		32
30	Wed		33
31	Thu		34
<b>Total No. of Working Days: 27 Days</b>			

## April 2022

Date	Day	Particulars	No. of Working Days
1	Fri		35
2	Sat	Telugu New Year-Holiday	
3	Sun		
4	Mon		36
5	Tue		37
6	Wed		38
7	Thu		39
8	Fri		40
9	Sat	Working Day	41
10	Sun		
11	Mon		42
12	Tue		43
13	Wed		44
14	Thu	Tamil New Year/ Dr Ambedkar Jayanthi- Holiday	
15	Fri	Good Friday-Holiday	
16	Sat		
17	Sun		
18	Mon		45
19	Tue	College Day	46
20	Wed		47
21	Thu		48
22	Fri		49
23	Sat	Working Day	50
24	Sun		
25	Mon		51
26	Tue		52
27	Wed		53
28	Thu		54
29	Fri		55
30	Sat	Working Day	56
Total No. of Working Days: 22 Days			

## May 2022

Date	Day	Particulars	No. of Working Days
1	Sun		
2	Mon		57
3	Tue	Ramzan- Holiday	
4	Wed		58
5	Thu		59
6	Fri		60
7	Sat	Working Day	61
8	Sun		
9	Mon		62
10	Tue		63
11	Wed		64
12	Thu	\	65
13	Fri		66
14	Sat	Working Day	67
15	Sun		
16	Mon		68
17	Tue		69
18	Wed		70
19	Thu		71
20	Fri		72
21	Sat	Working Day	73
22	Sun		
23	Mon		74
24	Tue		75
25	Wed		76
26	Thu	\	77
27	Fri		78
28	Sat	Working Day	79
29	Sun		
30	Mon		80
31	Tue		81
Total No. of Working Days: 25 Days			









**Other Institutions under CTTE Trust :**

**St. Mary's Matric. Boys' Hr. Sec. School**

117, Ragavan Street, Perambur, Chennai 11. Ph : 2537 5677

**St. Mary's Matric. Girls' Hr. Sec. School**

37, Madurai Swamy Madam Street, Perambur, Chennai 11. Ph : 2672 1012

**St. Mary's Matric. Higher Secondary School**

Thiruvallur Kottu Road, Redhills, Chennai 52. Ph : 2641 8337

**Marian Senior Secondary School**

Kalathipadi, Kottayam 10, Kerala

**St. Mary's Primary & Nursery School**

5, Eveready Colony, Kodungaiyur, Chennai 118. Ph : 2555 8990