



# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

*Affiliated to the University of Madras and Re-accredited by NAAC with A Grade  
(Under Chevalier T. Thomas Educational Trust)*



**Calendar 2023 - 2024**



## OUR FOUNDERS



*Chevalier T. Thomas*

*Founder - Chevalier T. Thomas Educational Trust  
Perambur, Chennai 600011*

*&*

*St. Mary's Group of Institutions  
Chennai & Kottayam*



*Dr. (Mrs.) Elizabeth Thomas*

*Founder*

*Chevalier T. Thomas Elizabeth College for Women  
Perambur, Chennai 600 011.*





# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

*(Affiliated to the University of Madras and Re-accredited by NAAC with A Grade)*

16, St. Mary's Road, Maryland, Sembium, Perambur, Chennai 600 011

Phone : 2537 5753 | Email : office@cttewc.edu.in | www.cttewc.edu.in

## PERSONAL MEMORANDUM

Name .....

Designation/Class .....Major .....

Address .....

.....

.....

Phone .....



# **CHEVALIER T. THOMAS EDUCATIONAL TRUST**

Sembium, Perambur, Chennai 600 011  
(A Public Charitable Trust- Regd.)

## **BOARD OF TRUSTEES**

### **Chairman**

**Hon'ble Justice Thiru B. Gokuldas**  
(Former Judge of Madras High Court)

### **Managing Trustee & Correspondent**

**Thiru L. Palamalai, I.A.S. (Retd)**

### **Trustees**

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**Mr. T. Sakthidhar**

**Mr. P. Perumal**

### **Ex-Officio Trustees**

**Dr. S. Sridevi**

**Mr. M. Rajasekar**

**Mrs. J. Meeriam Masilla Jayarani**



## LORD'S PRAYER

Our Father who art in Heaven,

hallowed be thy name.

Thy kingdom come.

Thy will be done on Earth, as it is in Heaven.

Give us this day our daily bread.

Forgive us our trespasses,

as we forgive them that trespass against us and

lead us not into temptation,

but deliver us from evil. For thine is the kingdom,

the power and the glory for ever and ever.

Amen.

## PSALM:23

THE Lord is my shepherd: I shall not want.  
He maketh me to lie down in green pastures; He leadeth  
me beside the still waters.  
He restoreth my soul; He leadeth me in the paths  
of righteousness for his name's sake.  
Yes. Though I walk through the valley of the shadow  
Of death, I will fear no evil, for thou art with me;  
Thy rod and Thy staff, they comfort me.  
Thou preparest a table before me in the presence  
Of mine enemies; Thou anointest my head with oil;  
my cup runneth over  
Surely goodness and mercy shall follow me all the  
days of my life; and I will dwell in the house  
of the LORD for ever.

## COLLEGE PRAYER SONG

- i) There shall be showers of blessing:  
This is the promise of love;  
There shall be seasons refreshing,  
sent from the Savior above.

### Chorus

Showers of blessing,  
Showers of blessing we need:  
Mercy drops round us are falling,  
But for the showers we plead.

- ii) There shall be showers of blessing,  
Precious reviving again;  
Over the hills and the valleys,  
Sound of abundance of rain.

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!!  
தமிழணங்கே!!  
உன் சீரிளமைத் திறம்வியந்துசெயல்மறந்து வாழ்த்துதுமே!!  
வாழ்த்துதுமே!! வாழ்த்துதுமே!!!

### NATIONAL INTEGRATION SONG

Sare Jahan Se Acha Hindusthan hamara  
Ham bulbule hai eske, ye gulisthamamara hamara  
Garbath me ho agar ham rahata bi dil vathan me  
Samejeh Vahi hame bhi, dil ho jahan hamara hamara  
Sare Jahan se acha Hindusthan hamara.....  
Paravath vah sabse uncha hamasya Aasaman ka  
Vah santhari hamara, Vah pashvan hamara  
Sare Jahan se acha Hindusthan hamara  
Majhab nahi sikatha aapas me bair rakhna  
Hindi hai ham, vathan ke, Hindustan hamara  
Sare Jahan se acha Hindusthan hamara...



## PLEDGE TO THE NATION

India is my country, all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always try to be worthy of it.

I shall give my parents, teachers and all elders respect. and treat everyone with courtesy.

To my country and my people I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

## NATIONAL ANTHEM

Jana gana Mana adhinayaka jaya he

Bharatha Bhagya Vidhata

Panjaba Sindhu Gujarata Maratha

Dravida UtkalaVanga

Vindhya Himachala Yamuna Ganga

Utchala Jaladhi tranga

Taba Subha name jage

Taba Subha asisha mange

Gahe taba jaya gatha

Janagana mangala dayaka,jaya he

Bharatha Bhagya vidhata

Jaya he, Jaya he, Jaya he

Jaya Jaya Jaya Jaya he

## INTRODUCTION

*“What sculpture is to a block of marble, education is to the soul”*

*-Joseph Addison*



Chevalier T. Thomas Elizabeth College for Women was established in the year 1985 by Dr. (Mrs.) Elizabeth Thomas thus fulfilling the dream of her husband, the Late Chevalier T. Thomas, Founder of the C.T.T.E. Trust. The college is affiliated to the University of Madras and is committed to the cause of higher education for women. The college strives to inculcate in students a sound Philosophy of life based on faith in God, academic competence and discipline which in turn moulds them into women of character with a high sense of responsibility.

The College has completed thirty-eight years of dedicated service in the cause of higher education and has created a niche for itself in the field of education.

## **VISION**

Empowering Women through Education, Ethics and Economic Development.

## **MISSION**

To Empower Women by

- Providing the right academic atmosphere with the best resources to pursue & gain knowledge.
- Providing opportunities to develop employability skills.
- Inculcating values rooted in our culture & tradition, secularism and humanitarianism.

## **CORE VALUES**

As an Institution, we believe in

- Empowering Women
- Creating a globally competent work force
- Fostering secularism and humanitarianism

## **OUR PRINCIPLES**

- Women Leadership to promote gender equality
- Non-discrimination
- Education and training
- Community engagement

## **GRADUATE ATTRIBUTES**

The Graduate Attributes promoted by the college are Discipline and Dignity, Self-Esteem and Integrity, Critical Thinking and Communication Skills, Professional Ethics, Life Skills to achieve Work-Life Balance, Life-Long Learning, Secularism, Love for Nation and its Sovereignty.

## **RESEARCH POLICY**

- To integrate teaching, research and community development
- To encourage research to close gender gap
- To focus on advancing women's rise to leadership in all fields



## THE COLLEGE EMBLEM

The College Emblem, symbolically represents the ideals and values of the institution. The motto inscribed on the emblem is “God Illumine me.” Our faith in God helps to dispel the shadows of ignorance and the gloom of sorrow.

Our motto states that God’s loving grace is the guiding beacon of our life. In times of despair we turn to Him and He is sure to brighten our path. We shall wait upon the Lord and He shall strengthen our hearts.

The cross on the emblem stands for Christ, for all that He suffered to save sinning humanity. Christ is a personification of love, mercy and sacrifice, ideals which we humans should emulate.

On either side of the cross, there is a candle. Candles are symbolic of selfless sacrifice and divinity. They also represent the light that emanates through sacrifice.

The Holy Bible is a book of knowledge – knowledge of the ways of God and the Messengers He sent. It is an invaluable guide as the Book of Life and describes the ideal path for salvation.

Though the emblem is rooted in Christian values the college upholds and inculcates secular values and ideals; and strives to make them good citizens.

## **COURSES OF STUDY**

The University introduced the CBCS (Choice Based Credit System) in the academic year 2008-2009. Under this system, in all UG courses, a candidate must earn a minimum of 140 credits. PG students must earn a minimum of 91 credits.

### ***UG Courses***

B.A. English  
B.Sc Mathematics  
B.Sc Physics  
B.Sc Chemistry  
B.Sc Psychology  
B.Sc Computer Science  
BCA  
B.Com (General)  
B.Com (Accounting & Finance)  
B.Com (Corporate Secretaryship)  
BBA

### ***PG Courses***

M.A. English  
M.Com  
M.S.W

### ***Research Courses***

M.Phil (English)  
M.Phil (Commerce)

### ***Certificate Courses***

- Literature for Competitive Examinations
- English for Digital Media Careers
- Prep Step: NTA-NET Paper I Preparatory Course
- Mathematics for Competitive Examination
- Handling of Home Appliances
- Basic Skills for Counselling
- Maternal Mental Health
- Positive Well Being
- Tally Prime with GST
- Basic Excel
- Advanced Excel
- Technology for Effective Communication
- Python for Sciences (Sciences)
- Python Programming for Beginners (Commerce/Arts)
- Hindi for Beginners
- International Certificate Course on Foreign Languages (Japan/French/German)
- Goods and Service Tax (Given under the seal ICMA)
- Salesforce CRM
- TANCET MBA Certificate Course
- Tech Video Creation Tools
- Pasumai Pasarai
- Cosmetics and Life Style Products
- Bakery Products Making
- Fruits & Vegetables Processing
- Tailoring
- Swachhta Pakhwada
- National Mission on Education through Information and Communication Technology (NMEICT)
- National Programme on Technology Enhanced Learning (NPTEL)

***College Working Hours:*** 8.45 a. m to 2.30 p. m

### ***Physical Education / Value Education***

Physical Education, Value Education, NSS and YRC have been made compulsory under Part IV for all Semesters and students must work towards 2 credits.

Every student must undergo the course of physical training prescribed by the College. Any exemption in this regard will be only on medical grounds.

### ***Transfer Certificate***

Application for transfer certificate should be accompanied by a fee of Rs.100/-. The T.C. and other certificates will be issued within 15 days from the date of requisition. In case T.C. is lost, a police complaint has to be lodged and application for a duplicate T.C. can be done along with the police certificate and a fee of Rs.500.

- Under CBCS, 5 marks are allotted for attendance for each paper.
- The College expects students to have a minimum of 90% attendance.
- In exceptional cases, students with attendance less than 90% but above 75% will be condoned by the college. Such students may be asked to produce a medical certificate.
- Students with attendance between 65% and 74% will have to apply for condonation to the University with the fine amount specified by the University.
- Students with less than 65% attendance cannot appear for their University exams. In extreme cases, they have to repeat the semester.

### ***RULES OF CONDUCT AND DISCIPLINE***

- Attendance at the morning assembly is compulsory for all students.
- Students must dress modestly and behave decently.
- Teachers should be shown due respect and regard.
- Students should always be punctual. Strict action will be taken against late comers.
- The cleanliness of the college buildings and surroundings should be the personal responsibility of every student.
- Silence should be maintained during working hours. Students moving from one classroom to another should do so without causing disturbance to others.
- Organising meetings, entertainment and collecting money for any purpose in the college without the prior permission of the Principal will be dealt with severely.
- Students are encouraged to speak in English

- Organising meetings, entertainment and collecting money for any purpose in the college without the prior permission of the Principal will be dealt with severely.
- Students are encouraged to speak in English
- No notices are to be circulated among or pasted by the student on the Notice Board without permission.

### ***Ragging***

Any kind of physical or mental harassment of a fellow student is a serious criminal offence. Any student indulging in ragging will be sent out of the college after a preliminary enquiry. Police action will also be initiated against the offenders.

*The members of the Anti Ragging Committee are the following*

- 1.The Managing Trustee & Correspondent
- 2.The Principal
- 3.The Dean of Students
- 4.Student Council President
- 5.Alumna Mrs. F. Beulah, Department of Accounting & Finance
- 6.Inspector of Police, Sembium Police Station

- A black box has been placed on the landing of the staircase which will remain in the custody of the Principal.
- Any Complaint regarding ragging should be put into this black box with details and without delay.
- Care should be taken to mention only the absolute truth.
- At regular intervals, the Principal will check the black box and take action against the offenders.
- The identity of the student who complains will be kept confidential.
- A report on cases of ragging will be sent to the Vice-Chancellor every month.

### ***Caste Discrimination***

We strive to ensure that, officials/faculty members of our Institution do not indulge in any act of discrimination against SC/ST/OBC students on grounds of their social origin.

- Complaints of caste discrimination can be lodged on this web page using the message box provided for the purpose.



- Additionally, the aggrieved person may also place a complaint in the Grievance Box kept in the ground floor, Elizabeth Thomas Block for the convenience of students to drop the complaint letter and also a complaint register is maintained in the Principal Office.
- If any such incident comes to the notice of the authorities, action would be taken against the erring official/faculty member/s promptly.

### ***Identity Card***

Students will be given an Identity Card with their photograph on it. Students should carry this always with them for any reference. If the card is lost, a duplicate will be issued on payment of Rs.100/-.

### ***Tests & Examination***

Apart from University examinations, a number of periodic tests are conducted in the College. These tests are the basis for internal marks. No student is permitted to absent herself from the tests except on medical grounds.

### ***Library Rules***

- All faculty members, Students and Administrative Staff are members of the college library.
- Students can use their bar-coded ID cards to borrow books from the library.
- Students are responsible for books issued to them.
- Needy students can borrow books from the Book Bank, in the first week and return in the last week of every semester.
- Users of the library must produce their ID Cards for the issue of ‘‘NO DUE CERTIFICATE’’ at the end of the course.
- No student should damage or mutilate a book. If found doing so, the student will be denied the use of the library.
- All books borrowed must be returned before the expiry of the due date. Late returns will entail a fine of Re. 1/- per day.
- Books which are to be renewed must be presented to the Librarian for extension on or before the due date.
- Strict silence is to be observed in the library. Other readers should not be disturbed.

### ***Student Council***

- All the elected students of the college are members of the Student Council and its various associations. The Principal is the ex-officio President of the Student Council and its various associations.

## **Awards**

### **I. Proficiency Prize**

- Awarded to UG and PG students for Major & Allied subjects

### **II. Awards for Meritorious Students with Cash/Book Prizes**

- Dr. Elizabeth Thomas Memorial Scholarship
- Honourable Justice. J. Kanakaraj Award for Excellence in Sports
- CTTE Alumnae Assistance for the Less Privileged
- Dr. V. A. Vasantha Endowment Award for The Best Meritorious Student of the Department of English
- Dr.V.A.Vasantha Award for The Best Researcher for MPhil English
- Mrs. & Mr. K.K Varkey Endowment Prize for Scripture
- Chevalier T. Thomas Merit cum Means Scholarship
- CTTE Alumnae Means Scholarship
- CTTE Alumnae Merit Cum Means Scholarship
- Dr. V. A. Vasantha Award for The Best Researcher for M.Phil Commerce
- CTTE Dept. of Mathematics Silver Jubilee Endowment Award
- T.C. Subramanian Award for Sports
- Mobtron Enterprises - Best Outgoing Student from Physics

### **III. Awards for Students' Leadership**

- Best Outgoing Student of the College
- Best Class Leader of the College
- Best PILL Leader from The Department [Per Department One Award]
- Best Placement Coordinator
- Best Student Coordinator [Per Clubs & Cells One Award]
- Best Sports Coordinator
- Best Entrepreneur
- Best Intrapreneur
- Best Career Guidance Program Coordinator
- Best Outgoing Students from the various Departments [Per Department One Award]
- Best Student Coordinator IQAC
- Potential for Research [Selected Students Only]
- Excellence in Organising Skills [Per Department One Award]
- Excellence in Leadership [Selected Students Only]

## Scholarships

### Government Scholarships

- SC/ST/SCC (Post matric scholarships)
- Minority Scholarship
- Central Sector Scholarship

### Private Scholarships given by Other Agencies and Philanthropists

- A.S.S.E.T Foundation
- Anandam Educational Assistance fund
- Anjuman - E-Himayath-E-Islam
- Anna Nagar Western Extension Baithulmal Society
- Arulmigu Selva Vinayagar Pvt.Charitable Trust
- Avvai Home Orphanage
- Bafna Brothers Charitable Trust
- BSA Crescent Alumni Zakat fund
- C.S.I. St.James Church General Fund
- Cassim Maricar Asma Beevi Trust
- Charminar Baithulmal
- Chennai Community Connection Trust
- Chetpet Lions Charitable Trust
- Child
- Deepam Trust
- Doms8486
- Dr. Murarilal Goel Shakuntala Devi Charitable Trust
- Dr.Pari Medical & Educational Trust
- Eagai Charitable Trust
- ESSA Ahmed Sait & Rukiya Bai Memorial trust
- Falcons
- Flat Fish
- Gnyan Prabodh
- Gold Foundation Social Welfare & Rehabilitation Centre
- H.D.S.D.Charitable Trust REGD
- Healing Touch Initiatives
- Home of Love Charitable Trust
- International Kingdom Evengelical Mission
- Jai Gurudev Charitable Trust
- Kaar Arakattalai
- Krishna Murthy.P
- Lions Club, Annanagar
- Little Lamps Educational Trust
- Majestic Abdulkareem Trust
- MCKS Yoga Vidya Pranic Healing Foundation Trust
- Martin Charitable Trust
- Mr Pachampettai Krishnamurthy Kendhari Sundaram
- Mukandilal Lekhram Gupta Charitable Trust
- Neeta Memorial Charitable Trust
- Pehchaan Charitable Trust
- Prajaitathvam people Dev sys wel Trust
- Rajasthani Association
- Sakthi Seeds
- Shantha (Cecilia)Ramchander Charitable Trust
- Sharath Chandran
- Shine Child & Women Welfare Trust
- Shree Sarita Jain Foundation Trust
- Shreyans Jain Charitable Trust
- Shri Meghraj Narendra Sakariya Jain Charitable Trust
- SI Chennai Charitable Trust
- Smile Care
- Sohan Kanwar Mangilal Tater Charitable Trust
- SPR Trust
- Sri Ganapatram Laxmibai Charitable Trust
- Sri Mahalakshmi Welfare Trust
- Sun Foundation
- The Ameerunnisa Begum Sahiba's temenos
- The Chemists & Druggists Trust
- The Hobart Alumni Foundation
- The Mahalakshmi Temple & Kalyana Mandapam Assn.
- Thiyyagarajan Chidambaram Charities
- Udhavum Ullangal Public Charitable Trust
- Umbrella Foundation
- United Welfare and Charitable Trust
- United Welfare Organisation
- Vine Charitable Trust
- Zenith Foundation

# CHEVALIER T. THOMAS ELIZABETH COLLEGE FOR WOMEN

Sembium,Perambur, Chennai 600 011

## LIST OF FACULTY MEMBERS 2023 - 2024

### *PRINCIPAL*

Dr. S.Sridevi, M.A.,M.Phil.,Ph.D.

### *FACULTY OF ARTS*

#### *ENGLISH*

Mrs. Beena Thomas, M.A., M.Phil.

Mrs. M.Priyadarshini, M.A., M.Phil. (SLET)

Dr. K.Fahamida Begum, M.A., M.Phil.,Ph.D. (SET)

Mrs. K.J. Jayalakshmi, M.A., M.Phil. (NET)

Dr. J. Jaya Parveen, M.A., M.Phil.,Ph.D. (NET & SET)

Mrs. K. Rajeswari, M.A.,M.Phil.,B.Ed.

Dr. B.V. Saraswathy,M.A., M.Phil.,Ph.D.

Mrs. G. Selva Selin Mary, M.A., M.Phil. (SET)

Dr. M.R. Wajida Begum, M.A., Ph.D.

Ms. Abigail Rebecca Dennis, M.A, M.Phil.

Ms. Rachel.S, M.A, (NET)

Ms. Rosanne.J,M.A., (NET)

#### *TAMIL*

Dr. K.Preetha, M.A., M.Phil., Ph.D.

Dr. J.Valli M.A., Ph.D. (NET)

Dr. D.Ezhilarasi, M.A. M.Phil.,Ph.D. (NET)

Dr. P. Anitha M.A. M.Phil.,B.Ed.,Ph.D. (NET)

Dr. A. Vimala Rani, M.A., M.Phil., Ph.D. (NET)

Dr. A. Kasthuri, M.A, M.Phil., Ph.D. (SET)

#### *HINDI*

Dr. A. Thasleem Banu, M.A, M.Phil., PGDT.,Ph.D.

**FRENCH**

Mrs. P. Sandhya Mohanan, M.A.

**SOCIAL WORK**

Ms. Nila Ramona.M, M.S.W

Mrs. S. Agalya.S,MSW,MPSW (NET)

Mrs. J.C. Akshaya, M.A, PGD HRIR

**FACULTY OF SCIENCE**

**MATHEMATICS**

Mrs. M.Ramya, M.Sc., M.Phil. (SET)

Mrs. P.Poorani, M.Sc., M.Phil. (SET)

Dr. R.Kavitha, M.Sc. M.Phil.,Ph.D.

Dr. E.Padmavathy, M.Sc.,M.Phil., Ph.D.

Mrs. M. Kulandai Theresa, M.Sc. B.Ed. M.Phil.

Mrs. D. Ramani Bai, M.Sc., M.Phil. (SET)

**PHYSICS**

Dr. T.Ramya, M.Sc., M.Phil., Ph.D.

Mrs. S. Geetha, M.Sc.,M.Phil.,

Mrs. K.P. Nalini, M.Sc., B.Ed. (SET)

Dr. J. Arunodaya,M.Sc., Ph.D.

**COMPUTER SCIENCE**

Mrs. J. Mary Catherine,M.Sc.,MBA(HRM)(NET&SET)

Mrs. V. Nandhini, M.C.A, M.Phil. (SET)

Mrs. V. Suganthi, M.Sc. (IT), M.Phil.

Mrs. Vimala J.U, M.C.A

**CHEMISTRY**

Mrs. N. Anuradha, M.Sc., M.Phil. (Dean of Students)

Mrs. P. Amalathi, M.Sc., M.Phil. (SET)

Ms. K. Aishwarya, M.Sc.,

### **COMPUTER APPLICATIONS**

Mrs. K.Jaganeswari, MCA, M.Phil.

Mrs. C.Kalaivani, M.S.(IT), M.Phil. (SET& NET)

Mrs. J. Saranya, M.C.A.

Mrs. S. Poornima, M.C.A., M.Phil. (SET & NET)

Mrs. C. Kausalya Devi, M.Sc., M.Phil.

### **PSYCHOLOGY**

Mrs. Alima Zehra, M.Sc., M.Phil., P.G.Dip.L.D (Coun.)

Mrs. R. Lavanya, M.Sc., M.Phil., P.G.Dip.L.D (NET)

Mrs. D. Shirley, M.S.W., M.Phil., (SET)

Ms. M. Fathima Shamreen, M.Sc.,

### **FACULTY OF COMMERCE**

#### **COMMERCE (GENERAL)**

Mrs. R.Rajalakshmi, M.Com., M.Phil. (Dean of Academics)

Dr. S.Hajeema Rabiath Beevi, M.Com.M.Phil.MBA, Ph.D (NET)

Dr. S.Shantha Bai., M.Com., M.Phil., Ph.D. (NET)

Dr. S.Durgadevi, M.Com. M.Phil. Ph.D. (SET)

Dr. Gethsi Beulah, M.Com., M.Phil., Ph.D.

Dr. S.Deva Prasanna, M.Com., M.Phil., M.B.A, Ph.D. (NET)

Dr. L. Devi Priya, M.Com. M.Phil.Ph.D. (SET)

Dr. P. Malarvizhi, M.Com., M.B.A., M.Phil., B.Ed. Ph.D. (NET&SET)

Dr. J. Gayathiri, M.Com., M.B.A, M.Phil.Ph.D. (NET&SET)

Mrs. R. Lenora, M.Com. M.Phil. (SET)

Ms. Bhagyashree S. Wanle, M.Com.M.Phil. (SET)

Mrs. J. Ramya, M.Com., MBA

#### **COMMERCE (ACCOUNTING & FINANCE)**

Mrs. K. Swarna, M.Com., M.Phil.

Mrs. F.Beulah, M.Com. M.Phil. (NET)

Mrs. J. Kauser, M.Com, M.Phil, M.B.A (NET)

Mrs. E. Yoghitha, M.Com., M.Phil. (NET)

#### **ECONOMICS (ALLIED)**

Dr. K.Rajalakshmi, M.A., M.Phil., Ph.D (SET)

Dr. T. Athira, M.A. Ph.D.

***CORPORATE SECRETARYSHIP***

Dr. CMA Mercy Silvester, M.Com., AICWAI (SLST), Ph.D.

Dr. P.J. Queency Asha Dhas, M.Com., M.Phil., B.Ed., Ph.D. (NET) - Vice Principal

Mrs. R.K.Devi M.Com., M.Phil. (SET)

Dr. K.Kanchana , M.Com.Ph.D. (NET & SET)

Mrs. J. Sofia, M.Com, M.Phil.

Dr. P. Sudha M.Com, M.Phil. Ph.D.

Dr. U. Priya, M.Com, M.Phil. Ph.D.

Mrs. M. Karthiga Priya, M.Com, M.Phil. (SET)

***BUSINESS ADMINISTRATION***

Dr. P.Princy Susan Selva Kumari, M.B.A. M.Phil., Ph.D.

Mrs. M.Jayashree, M.B.A (NET)

Mrs. S. Gayathri, M.A (HRM), M.Phil. (NET)

Ms. Shandeepa Judith Mary A, MBA

***FACULTY FOR SOFTSKILLS & PLACEMENT OFFICER***

Dr. Sudha Srikanth, M.A., M.Phil., TEFL, Ph.D

***LIBRARIAN***

Dr. Sumuki Padmanabhan, M.Lib. Sc., M.Phil., Ph.D.

***ASSISTANT LIBRARIAN***

Mrs. J. Rekha, M.LIS.

***PHYSICAL EDUCATION***

Ms. Sandhiya.G, M.P.Ed.,

***TECHNICAL ASSISTANCE***

Mrs. J. Vijayalakshmi, B.C.A.

Ms. Y. Sirisha, B.C.A

Ms. Jeeweetha.M, B.Com

Ms. M. Dhanalakshmi, B.Com.,

***VEENA & DANCE (PART-TIME)***

Mrs. B. Uma Maheswari, B.A, Music, Dip. Veena, Dip. Dance

***YOGA (PART-TIME)***

Mrs. K. Selva Rani

***KARATE (PART-TIME)***

Ms. B. Jeyasudha

## NON-TEACHING STAFF

### ADMINISTRATIVE STAFF

1	Mrs. V.Punitha, B.Sc.,	Clerk cum Cashier
2	Mrs. R.Anuradha, M.A	Assistant
3	Mrs. Jisha Joy, B.Com.,	Assistant
4	Mrs. P. Chitra, B.A	Clerk
5	Ms. Y. Anisha, M.Com	Clerk
6	Ms. S. Jeyasri, B.Sc.	Clerk
7	Mrs. S. Rajyasri, B.C.A	Clerk
8	Mrs. G. Gogulalakshmi, MBA	Clerk
9	Ms. C. Hemavathy, B.Sc.	Clerk
10	Mrs. B. Bhargavi, MBA	Clerk
11	Ms. Shobana S , MBA	Clerk
12	Mrs. R. Yuvarani, M.Sc.,	Lab Assistant (Chemistry)
13	Mrs. E. Kamali, B.Sc.,	Lab Assistant (Physics)
14	Ms. S. Noorbani, B.Sc.,	Lab Assistant (Physics)
15	Mr. R. Suthesh Kumar, B.A.,	Systems Maintenance Engineer

### SUPPORTING STAFF

16	Mrs. R. Sridevi BCA	Library Attender
17	Mrs. M. Kokilavani, B.A	Library Attender
18	Mr. Y. Moses	Attender cum Conductor
19	Mr. C. Stephen	Attender
20	Mrs. S. Gayathri	Attender Cum Conductor
21	Mr. S. Saravana Kumar	Driver (College Bus)
22	Mr. M. Syed Buhari	Driver (College Bus)
23	Mr. A. Moorthy	Driver (College Bus)
24	Mr. S. Velu	Auto Driver cum Attender
25	Mr. V. Krishnamoorthy	Electrician cum Plumber
26	Mr. Ramesh Kumar	Gardener
27	Mr.G.K. Verabadraiah	Watchman
28	Mr. V. Kirubanandan	Watchman
29	Mr. P. Babu	Watchman
30	Mr. A. Eliza	Watchman
31	Mr. V. Ramesh	Watchman cum Conductor
32	Mrs. K. Shanthi	Ayah
33	Mrs. P. Pencillamma	Ayah
34	Mrs. G. Jaya	Ayah
35	Mrs. R. Sunitha	Ayah cum Scavenger
36	Mrs. G. Kalaiyarasi	Ayah cum Scavenger
37	Mrs. S. Malarkodi	Ayah cum Scavenger
38	Mrs. P. Annapoorna	Ayah cum Scavenger
39	Mrs. S. Vasantha Kumari	Ayah cum Scavenger
40	Mrs. P.S. Kupamma	Ayah cum Scavenger
41	Mrs. R. Roothamma	Scavenger



## Morning Assembly

### Monday

- **Prayer Song**

This is the day (2)

That the Lord has made (2)

We will rejoice (2)

And be glad in it (2)

This is the day that the Lord has made

We will rejoice and be glad in it

This is the day (2)

That the Lord has made

- **Lord's Prayer**

- **Thought for the Day**

- **சிலப்பதிகாரம் - மங்கல வாழ்த்து (சிலப்பதிகாரம்:1: 1-9)**

திங்களைப் போற்றுதும் திங்களைப் போற்றுதும்  
கொங்கலர்தார்ச் சென்னி குளிர்வெண் குடைபோன்று இவ்  
அங்கண் உலகளித்த லான்.

ஞாயிறு போற்றுதும் ஞாயிறு போற்றுதும்  
காவிரி நாடன் திகிரிபோல் பொற்கோட்டு  
மேரு வலம் திரிதலான்

மாமழை போற்றுதும் மாமழை போற்றுதும்  
நாமநீர் வேலி உலகிற்கு அவன் அளிபோல்  
மேல்நின்று தான்சுரத்த லான்

பூம் புகார் போற்றுதும்! பூம் புகார் போற்றுதும்!  
வீங்கு நீர் வேலி உலகிற்கு அவன் குலத்தோடு  
ஓங்கிப் பரந்து ஒழுகலான்.

- இளங்கோவடிகள்

## Tuesday

- **Prayer Song**

Bind us together, Lord,  
Bind us together  
With cords that cannot be broken  
Bind us Together, Lord,  
Bind us together, Lord,  
Bind us together with love.  
There is only God  
There is only one King  
There is only one body  
This is why we sing

- **Lord's Prayer**

- **Thought for the Day**

- **கடவுள் வாழ்த்து**

அகர முதல எழுத்தெல்லாம் ஆதி  
பகவன் முதற்றே உலகு

கற்றதனால் ஆய பயனென்கொல் வாலறிவன்  
நற்றாள் தொழார் எனின்.

மலர்மிசை ஏகினான் மாணடி சேர்ந்தார்  
நிலமிசை நீடுவாழ்வார்.

வேண்டுதல் வேண்டாமை இலானடி சேர்ந்தார்க்கு  
யாண்டும் இடும்பை இல.

இருள்சேர் இருவினையும் சேரா இறைவன்  
பொருள்சேர் புகழ்புரிந்தார் மாட்டு.

- திருவள்ளுவர்

## Wednesday

### • Prayer Song

பெலவீனத்தில் பெலன் நீரே  
நான் தேடும் பொக்கிஷம் நீரே  
எனக்கெல்லாம் நீரே

உம்மையல்லாமல் எனக்கு யாருண்டு  
உம்மையே என்றும் பற்றிடுவேன்  
எனக்கெல்லாம் நீரே

இயேசுவே என் ரட்சகரே  
பாத்திரர் நீரே  
எந்தன் இயேசுவே என் இரட்சகரே  
பாத்திரர் நீரே

எந்தன் ஆத்துமாவே தேவரை துதி  
தேவரையே துதி  
எந்தன் முழு உள்ளமே அவர் நாமத்தையே  
என்றென்றும் ஸ்தோத்தரி

### • Lord's Prayer

### • Thought for the Day

### • யாதும் ஊரே யாவரும் கேளிர் - புறநானூறு

யாதும் ஊரே யாவரும் கேளிர்  
தீதும் நன்றும் பிறந்தர வாரா  
நோதலும் தணிதலும் அவற்றோ ரன்ன  
சாதலும் புதுவது அன்றே,  
வாழ்தல் இனிதென மகிழ்ந்தன்றும் இலமே  
முனிவின் இன்னா தென்றலும் இலமே  
மின்னொடு வானம் தண்துளி தலைஇ யானாது  
கல் பொருது மிரங்கு மல்லல் பேரியாற்று  
நீர்வழிப் படுஉம் புணைபோல் ஆருயிர்  
முறை வழிப் படுஉம் என்பது  
திறவோர் காட்சியில் தெளிந்தனம்  
ஆகலின், மாட்சியின்  
பெரியோரை வியத்தலும் இலமே,  
சிறியோரை இகழ்தல் அதனினும் இலமே

- கணியன் பூங்குன்றனார்

## Thursday

- **Prayer Song**

O Lord my God,	Then sings my soul,
When I in awesome wonder	My Savior God, to Thee,
Consider all	How great Thou art!
The works Thy Hand hath made,	How great Thou art!
I see the stars,	Then sings my soul,
I hear the mighty thunder,	My Savior God, to Thee,
Thy pow'r throughout	How great Thou art!
The universe displayed,	How great Thou art!

- **Lord's Prayer**

- **Thought for the Day**

- **மனதில் உறுதி வேண்டும்**

மனதிலுறுதி வேண்டும்,  
வாக்கினி லேயினிமை வேண்டும்;  
நினைவு நல்லது வேண்டும்,  
நெருங்கின பொருள் கைப்பட வேண்டும்;  
கனவு மெய்ப்பட வேண்டும்,  
கைவசமாவது விரைவில் வேண்டும்;  
தனமும் இன்பமும் வேண்டும்,  
தரணியிலே பெருமை வேண்டும்.  
கண் திறந்திட வேண்டும்,  
காரியத்தி லுறுதி வேண்டும்;  
பெண் விடுதலை வேண்டும்,  
பெரிய கடவுள் காக்க வேண்டும்,  
மண் பயனுற வேண்டும்,  
வானகமிங்கு தென்பட வேண்டும்;  
உண்மை நின்றிட வேண்டும்.

- பாரதியார்

## Friday

- **Prayer Song**

When upon life's billows  
You are tempest tossed  
When you are discouraged  
Thinking all is lost

Count your blessings  
Name them one by one  
Count your blessings  
See what God has done

Count your many blessings  
Name them one by one  
And it will surprise you  
What the lord has done

Count your blessings  
Name them one by one  
And it will surprise you  
What the lord has done

- **Lord's Prayer**

- **Thought for the Day**

- **கடவுள் வாழ்த்து**

பொறிவாயில் ஐந்தவித்தான் பொய்தீர் ஒழுக்க  
நெறிநின்றார் நீடுவாழ் வார்.

தனக்குவமை இல்லாதான் தாள்சேர்ந்தார்க் கல்லால்  
மனக்கவலை மாற்றல் அரிது.

அறவாழி அந்தணன் தாள்சேர்ந்தார்க் கல்லால்  
பிறவாழி நீந்தல் அரிது.

கோளில் பொறியின் குணமில்வே எண்குணத்தான்  
தானை வணங்காத் தலை.

பிறவிப் பெருங்கடல் நீந்துவர் நீந்தார்  
இறைவன் அடிசேரா தார்.

- திருவள்ளுவர்

## June 2023

Date	Day	Particulars
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	Commencement of Classes
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	Bakrid- Holiday
30	Fri	

## July 2023

Date	Day	Particulars
1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	Commencement of Classes - I UG
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	Muharram - Holiday
30	Sun	
31	Mon	

## August 2023

Date	Day	Particulars
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	Independence Day Celebration - PG & Research Department of Commerce
16	Wed	
17	Thu	
18	Fri	Kalakiran*
19	Sat	Chainika*
20	Sun	
21	Mon	
22	Tue	
23	Wed	I CIA Exams Commence
24	Thu	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	Onam
30	Wed	
31	Thu	
* - Subject to Change		



## September 2023

Date	Day	Particulars
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	Teacher's Day / Dr. (Mrs.) Elizabeth Thomas, Founder of CTTE College for Women - Death Anniversary
6	Wed	Krishna Jayanthi - Holiday
7	Thu	
8	Fri	St. Mary's Day
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	Vinayaka Chathurthi
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	Milad-Un-Nabi—Holiday
29	Fri	
30	Sat	

## October 2023

Date	Day	Particulars
1	Sun	
2	Mon	Gandhi Jayanthi—Holiday
3	Tue	II CIA Exams Commence
4	Wed	
5	Thu	
6	Fri	
7	Sat	Working Day
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	Ayudha Pooja - Holiday
24	Tue	Vijaya Dasami - Holiday
25	Wed	III CIA / Model Exams Commence
26	Thu	
27	Fri	
28	Sat	Working Day
29	Sun	
30	Mon	
31	Tue	

## November 2023

Date	Day	Particulars
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	Diwali - Holiday
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	

## December 2023

Date	Day	Particulars
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	Christmas Celebration
23	Sat	Christmas Holidays Begin
24	Sun	
25	Mon	Christmas - Holiday
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

## January 2024

Date	Day	Particulars
1	Mon	New Year - Holiday
2	Tue	
3	Wed	College reopens
4	Thu	
5	Fri	
6	Sat	Working Day
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	Pongal Celebration
13	Sat	
14	Sun	
15	Mon	Pongal - Holiday
16	Tue	Thiruvalluvar Day/Mr. Chevalier T. Thomas, Founder of CTTE Trust - Death Anniversary
17	Wed	Uzhavar Thirunal
18	Thu	
19	Fri	
20	Sat	Working Day
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	Thai Pooam / Chevalier T. Thomas, Founder of CTTE Trust - Birth Anniversary
26	Fri	Republic Day Celebration - Department of BCA / Alumnae Meeting
27	Sat	Working Day
28	Sun	
29	Mon	
30	Tue	Martyrs' Day
31	Wed	

## February 2024

Date	Day	Particulars
1	Thu	
2	Fri	Sports Day*
3	Sat	Working Day
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	Former Chairman Hon'ble. Justice J. Kanakaraj - Death Anniversary
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	Working Day
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	Working Day
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	

\* - Subject to Change

## March 2024

Date	Day	Particulars
1	Fri	College Day*
2	Sat	Working Day
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	Working Day
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	Working Day
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	Good Friday - Holiday
30	Sat	Working Day
31	Sun	
* - Subject to Change		

## April 2024

Date	Day	Particulars
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	Working Day
7	Sun	
8	Mon	
9	Tue	Telugu New Year—Holiday
10	Wed	Ramzan - Holiday
11	Thu	
12	Fri	
13	Sat	
14	Sun	Tamil New Year/ Dr. Ambedkar Jayanthi - Holiday
15	Mon	
16	Tue	
17	Wed	Dr. (Mrs.) Elizabeth Thomas, Founder of CTTE College for Women - Birth Anniversary
18	Thu	
19	Fri	
20	Sat	Working Day
21	Sun	Mahavir Jayanti
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	Working Day
28	Sun	
29	Mon	
30	Tue	



# May 2024

Date	Day	Particulars
1	Wed	Labour Day - Holiday
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	







**Other Institutions under CTTE Trust :**

**St. Mary's Matric. Boys' Hr. Sec. School**

117, Ragavan Street, Perambur, Chennai 11. Ph : 2537 5677

**St. Mary's Matric. Girls' Hr. Sec. School**

37, Madurai Swamy Madam Street, Perambur, Chennai 11. Ph : 2672 1012

**St. Mary's Matric. Higher Secondary School**

Thiruvallur Kottu Road, Redhills, Chennai 52. Ph : 2641 8337

**Marian Senior Secondary School**

Kalathipadi, Kottayam 10, Kerala

**St. Mary's Primary & Nursery School**

5, Eveready Colony, Kodungaiyur, Chennai 118. Ph : 2555 8990