

NOVEMBER 2023

72239/BB23C

Time : Three hours

Maximum : 75 marks

PART A — (10 × 2 = 20 marks)

Answer any TEN questions.

1. What do you mean by word processing?
2. State the features of spell check.
3. What is a worksheet in Excel?
4. List out the uses of Auto correct option.
5. Define Database.
6. What are permanent records?
7. Define EDI.
8. What is DNS?
9. What is Internet?
10. Name any two benefits of client/server computing.
11. Write a note on Information System Audit.
12. What is ISP?

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PART B — (5 × 5 = 25 marks)

Answer any FIVE questions.

13. Describe the purpose of Thesaurus tool in MS word.
14. What is Data Dictionary? Identify its benefits.
15. Differentiate between database sorting and indexing.
16. Identify the benefits of EDI.
17. Analyse the factors involved in success of client/server computing.
18. Write an explanatory note on country code top level domain.
19. Identify the need and objective of Information System Audit.

PART C — (3 × 10 = 30 marks)

Answer any THREE questions.

20. "The Internet is the most commonly used term in today's world and plays a very important role in the everyday life of people. The internet has made the human lives easy and comfortable, but at the same time made users to find vulnerabilities in websites to expose private information, steal data, and crash servers. Hence protecting data, network and cyber security is more challenging today" - Critically examine the above statement and suggest suitable measures to overcome cyber threats.

21. Elucidate the elements of word processing.
 22. Describe the functions of database management system with a neat diagram.
 23. Enumerate the two major EDI standards used in e-commerce.
 24. Discuss the factors that play on significant role in Information System Audit.
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