

Time : Three hours

Maximum : 75 marks

PART A — (10 × 1 = 10 marks)

Answer any TEN questions each in 50 words.

1. What is “welfare state”?
2. What is meant by social policy?
3. What is of “Social welfare administration”?
4. What are the main features of “Social welfare administration”?
5. State your view on motivation” in administration.
6. Point out the qualities required for a leader.
7. Identify the major components of auditing.
8. List the functions of finance administration.
9. What is meant by “memorandum”?
10. Write the objectives of societies registration Act.
11. List out the aim of social policy.
12. Highlight the functions of state social welfare Board.

h MSW → Social Welfare Administration

PART B — (5 × 5 = 25 marks)

Answer any FIVE questions each in 200 words.

13. What is fundamental rights? And fundamental rights in Indian constitution.
14. Summarize the role of non-profit organizations.
15. Explain the needs for reports writing in welfare administration.
16. List out the importance of maintenance of books and accounts in finance administration.
17. Highlight the difference between societies registration Act, 1860 and companies Act, 1956.
18. Explain the concept and relevance of India as a welfare state.
19. Explain the elements of directing in the administration process.

PART C — (4 × 10 = 40 marks)

Answer any FOUR questions each in 500 words.

20. Analyze the national policy on voluntary sector (2007).
21. Explain in detail about the major programmes of Central Social Welfare Board in India.

22. Summarize the administration skills needed in Business Administration processes.
 23. Write the salient features of Foreign contribution and regulation Act, 1976.
 24. Define organisation and give an outline on the administrative structure of an organization.
 25. Discuss the welfare policy and programmes of the social welfare department in Tamil Nadu.
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