Time: Three hours

Maximum: 75 marks

PART A — $(10 \times 1 = 10 \text{ marks})$

Answer any TEN questions each in 50 words.

- 1. What are steps involved in registering a nonprofit organization?
- 2. Why is it important for an NGO to have vision and mission?
- 3. What is meant by concept note?
- 4. Which phase of project cycle involves defining the projects goals and objectives?
- 5. What is meant by donor classification?
- 6. List out any two traditional marketing tools for fundraising.
- 7. What are the key components of a monitoring and evaluation plan?
- 8. Define financial auditing.
- 9. What is meant by budgeting?

- 10. Define cost-benefit analysis.
- 11. Why is community engagement important for NGOs?
- 12. Define "networking".

PART B — $(5 \times 5 = 25 \text{ marks})$

Answer any FIVE questions each in 200 words.

- 13. Describe the primary purpose of NGOs in contributing to societal development.
- 14. Explain the purpose of project cycle management.
- 15. Write down the procedure for creating a donor profile.
- 16. Discuss the main elements of a logical framework analysis.
- 17. Highlight the different types of financial documents used in organizations.
- 18. Discuss the impact of effective operational planning on the overall success of a project.
- 19. Highlight the role of marketing tools in donor engagement.

PART C — $(4 \times 10 = 40 \text{ marks})$

Answer any FOUR questions each in 500 words.

- 20. Critically analyze the challenges that NGOs may face in their development work.
- 21. Discuss the advantages and limitations of using GANTT charts in project planning and monitoring.
- 22. Illustrate how social media can be effectively utilized as a fundraising marketing tool.
- 23. Elaborate the types of audits.
- 24. Explain about cost benefit analysis.
- 25. Illustrate a step-by-step guide on how to create a GANTT chart for a specific project.