Time : Three hours   Maximum : 75 marks

PART A — (10 × 1 = 10 marks)

Answer any TEN questions each 50 words.

1. What is meant by Human Resource Management?

2. List out the importance of organizational structure.

3. What is meant by job rotation?

4. What is the purpose of a Job Description?

5. What is the primary objective of the selection process?

6. What is meant by probation?

7. Define the concept of performance appraisal.

8. List out the types of transfers.

9. How Artificial Intelligence and Machine Learning is applied in HR field?

10. What is meant by Learning Management System (LMS)?

11. Write any two factors influencing attrition.

12. What are the methods of separation?

PART B — (5 × 5 = 25 marks)

Answer any FIVE questions each in 200 words.

13. Discuss the qualities of HR Manager.

14. Explain the steps involved in Career Planning.

15. Highlight the process of recruitment.

16. Differentiate on-the-job training and off-the-job training.

17. Explain 5S unit suitable examples.

18. Explain the concept of Learning and Development and its importance in an organization.

19. Discuss the factors influencing compensation plans and policies.

PART C — (4 × 10 = 40 marks)

Answer any FOUR questions each in 500 words.

20. Explain the role and importance of business partnering in HRM.

21. Elaborate the concept of Human Resource Planning and its process.

22. Describe the types of employee categories.

23. Elaborate the methods of performance appraisal.

24. Explain the Balanced Scorecard approach.

25. Outline the salary structure and components of compensation.

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