

## CRITERIA FOR STUDENT AWARDS

### ACADEMIC YEAR 2025-2026

#### 1. Best Outgoing Student of the College

- Academic excellence with a minimum 60% aggregate across all semesters.**  
*Evidence:* Official transcripts or mark sheets showing an overall aggregate of 60% across all semesters.
- Demonstration of leadership in at least two extracurricular and co-curricular activities.**  
*Evidence:* Proof as **Lead Organizer of any Program or Event** (or any other leadership role in a club, society, or significant event)
- Involvement in 30+ hours of community service or outreach programs.**  
*Evidence:* Participation certificates or attendance records from events like blood donation drives, neighbourhood clean-ups, and volunteer teaching sessions totalling 40 hours.
- Positive recommendations from two faculty members highlighting leadership and integrity.**  
*Evidence:* Signed letters of recommendation from the Head of the Department or Dean, highlighting exceptional leadership and integrity.
- No record of disciplinary actions or attendance below 80%.**  
*Evidence:* Attendance report from the Head of the Department confirming attendance percentage and a clean disciplinary record.
- Active participation in at least one inter-collegiate or national-level competition or event.**  
*Evidence:* **Recognition for performance** at a national or international-level event, such as a conference, hackathon or any event highlighting the student's problem-solving/creative/critical thinking skills, teamwork, and active participation in a prestigious competition.
- Organization or Contribution to a minimum of at least two department-level initiatives or workshops.**  
*Evidence:* Event reports, appreciation letters, or certificates as a lead organizer for the department seminar, technical skill-building workshops, alumni meet etc.,
- Proven ability to mentor or guide junior students in academic or extracurricular settings.**  
*Evidence:* Records of mentoring junior students for any state-level or national level competition.
- Consistent recognition or awards for excellence in Curricular/Co-Curricular/Extra-Curricular activities.**  
*Evidence:* Certificates of Achievement for excellence in Curricular/Co-Curricular/Extra-Curricular activities.

## 2. Best Class Leader

- **Criteria: Successful handling of class responsibilities and represented students' concerns effectively.**

**Evidence:** Testimonial letters or recommendation from faculty members/class teacher. Minutes of meetings with class representatives or Student Council where the contributions are noted. Email communications or other documented examples of resolving student concerns.

- **Minimum 80% attendance across the academic year.**

**Evidence:** Official attendance record certified by the class-teacher

- **Proven ability to mediate conflicts and foster team collaboration among peers.**

**Evidence:** Letters from peers or faculty citing specific instances of mediation. Documentation or records of organized team discussions or resolutions.

- **Organization or Contribution to at least two class-level events.**

**Evidence:** Certificates of participation/organizing events. Event programs or flyers with your name listed as part of the organizing team. Photos or media from the event.

- **Positive feedback from classmates Class Teacher and other faculty members**

**Evidence:** Summary or results of feedback surveys (if conducted). Written endorsements from classmates and faculty members.

- Proven leadership in department-specific initiatives like seminars, conferences, or workshops.

**Evidence:** Certificates of participation or leadership in organizing seminars, conferences, or workshops.

Appreciation letters or acknowledgments from the department or guest speakers.

- Active participation in at least two interdepartmental or external programs. Faculty recommendation highlighting leadership and initiative.

**Evidence**

Participation certificates for interdepartmental or external programs.

Photos, videos, or reports of the events with your role highlighted.

### Faculty recommendation highlighting leadership and initiative:

**Evidence**

A detailed recommendation letter from faculty highlighting applicant's qualities, achievements, and initiative.

Ensured discipline and silence during morning assembly and prayer.

**Evidence:**

Testimonial from assembly in-charge or college administration confirming this responsibility. Observation reports or documented acknowledgments highlighting applicant's role in ensuring discipline.

### 3. Best PILL Leader from The Department [Per Department One Award]

- Effectiveness in Teaching

Demonstrates the ability to explain concepts clearly, ensuring slow learners understand the material.

**Evidence:** Feedback Forms from learners highlighting their understanding and satisfaction.

- Use of Regional Language

Effectively uses the regional language to make learning relatable and accessible.

**Evidence** includes teaching notes, presentations, or other materials prepared in the regional language. Engagement and Creativity

- Employs innovative and engaging teaching techniques.

**Evidence:** Session plans, examples, or activities crafted to foster interest and active participation among peer students

- Patience and Empathy

**Evidence:** Evidence can be testimonials from learners or peers highlighting the leader's supportive nature towards slow learners

- Positive Feedback from Learners

**Evidence** includes compiled feedback reports or forms demonstrating learner satisfaction.

#### Commitment and Consistency

- Regularly conducts peer teaching sessions with dedication

**Evidence** includes attendance records, session logs, or any tracking system for their teaching schedule.

#### Impact and Progress of Learners

Measurable improvement in the academic performance of peer learners.

**Evidence:** Before-and-after performance reports, progress charts, or testimonials from learners.

### 4. Best Student Coordinator – Research Cell

- Presentation of Research Work**

**Evidence**

Certificates or acknowledgment letters from conferences, symposiums, or academic events.

Copies of published research papers, posters, or projects.

Photos or videos from the presentation, if available.

- Organization of Research Activities:**

**Evidence**

Certificates of appreciation or recognition for organizing events.

Event reports, programs, or flyers listing your role in the organizing committee.

Feedback forms or surveys from participants highlighting applicant's contributions.

- **Faculty Endorsement:**

**Evidence**

Written recommendation letters from faculty, emphasizing contributions to the research cell.

Faculty evaluation forms/letters on applicants's impact.

- **Competitions & Symposiums:**

**Evidence**

Certificates of participation or awards from national/international research competitions or symposiums.

Photos, videos, or reports showcasing applicant's involvement.

- **Content Development:**

**Evidence**

Copies of research reports, posters, or presentations

Emails or notes acknowledging applicant's efforts in creating or editing materials.

Links to any digital content or resources applicant helped maintain.

- **Active Departmental Engagement:**

**Evidence**

Meeting minutes, attendance records, or agendas listing applicant's participation in departmental research discussions.

Testimonials from department members about applicant's engagement.

- **Proactive Ideation:**

**Evidence**

Documentation of proposed ideas for research projects or activities (e.g., presentations, email correspondence).

A summary of outcomes or initiatives that resulted from applicant's ideas.

Faculty endorsements recognizing applicant's innovative contributions.

- **Event Coordination:**

**Evidence**

Certificates or letters of acknowledgment for event coordination.

Event plans, reports, or schedules highlighting your role.

Feedback from event participants or faculty recognizing your contributions.

## 5. Best Student Coordinator (CSDC)

- **Academic Excellence**

**Criteria:** Consistent strong academic performance, reflecting commitment and diligence.

**Evidence:** Copy of academic transcripts, progress reports, or official grade reports from the institution.

- **Effective Coordination**

**Criteria:** Successful coordination of certificate courses by efficiently collecting, organizing, and managing student information and related documentation.

**Evidence:** Screenshots, emails, or official records showing the student's role in collecting and organizing name lists, attendance sheets, or registration details for CSDC courses.

- **Exemplary Conduct**

**Criteria:** Professionalism, integrity, and a positive attitude in all interactions with faculty, peers, and event participants.

**Evidence:** Faculty testimonials, peer feedback, or an official letter of recommendation from mentors or coordinators.

- **Reliability and Responsibility**

**Criteria:** Proactive initiation and participation ( handles assigned responsibilities with accuracy, dedication, and punctuality.)

**Evidence:** Supervisor's feedback, faculty recommendation letters, or documentation of the student's involvement in task completion (emails, project reports, etc.).

- **Team Player**

**Criteria:** Effective Collaboration with faculty, peers, and external resource persons, fostering a cooperative and productive environment.

**Evidence:** Peer feedback, faculty testimonials, or written **Evidence** of group activities where the student played a key role. Photographs from group events or planning meetings can also be used.

- **Consistent Attendance**

**Criteria:** Consistent and regular attendance, ensuring active participation in all activities and sessions.

**Evidence:** Official attendance records, screenshots of attendance logs, or reports generated from the institution's student attendance tracking system.

- **Event Support and Logistics**

**Criteria:** Active role in the logistical planning and smooth execution of CSDC events, workshops, and training sessions.

**Evidence:** Event schedules, task assignment sheets, feedback from event coordinators, or photographs showing the student handling logistics during workshops or events.

- **Skill Development Advocacy**

**Criteria:** Promotion of CSDC initiatives among students, encouraging participation and awareness of upskilling opportunities.

**Evidence:** Screenshots of social media posts, student testimonials, participation data from events (showing increased numbers after the student's advocacy), or email campaigns where the student played an active role.

- **Adaptability and Problem-Solving**

**Criteria:** Ability to adapt to changing situations and efficiently resolves issues that arise during CSDC events or activities.

**Evidence:** Incident reports, faculty feedback, or testimonials from peers or event organizers highlighting instances where the student displayed adaptability and problem-solving skills.

## 6. Best Placement Coordinator

- **Placement Drive Support**

**Criteria:** Successfully organized or supported five or more placement drives.

**Evidence:** Placement drive schedules, event reports, emails or official acknowledgment letters from the Placement Cell/Recruitment Team, and photographs of the student coordinating the event.

- **Peer Assistance**

**Criteria:** Actively assisted peers with resume preparation, interview skills, or placement training.

**Evidence:** Screenshots of resume review sessions, participation records from mock interviews, peer feedback forms, or acknowledgment letters from students/peers who received support.

- **Positive Feedback from Recruiters/Placement Officers**

**Criteria:** Received positive feedback from recruiters and placement officers for professionalism, efficiency, and effective coordination.

**Evidence:** Feedback emails from recruiters, written testimonials or appreciation letters from placement officers, or survey results from employer feedback forms.

- **Successful Student Placement**

**Criteria:** Evidence of successfully placing students through efforts or networking.

**Evidence:** List of placed students with company details, acknowledgment emails from placement officers, placement reports highlighting the student's contributions, or student testimonials.

- **Communication and Organizational Skills**

**Criteria:** Demonstrated excellent communication and organizational skills as noted by faculty, peers, or recruiters.

**Evidence:** Faculty recommendations, peer testimonials, feedback from recruiters, or written appreciation from placement cell coordinators.

- **Job Opportunity Awareness**

**Criteria:** Regularly shares placement-related information, job openings, and recruitment notices with students.

**Evidence:** Screenshots of job postings shared in WhatsApp groups, email campaigns, or any form of documented job opportunity communication.

- **Event Coordination and Logistics**

**Criteria:** Actively manages event logistics, including scheduling interviews, arranging venues, and ensuring smooth operations during placement drives.

**Evidence:** Placement event schedules, task allocation sheets, event photographs, or emails confirming the student's role in managing logistics.

- **Initiative and Leadership**

**Criteria:** Demonstrated initiative by proposing new ideas or processes to improve placement activities.

**Evidence:** Minutes of meetings (MoM) where the student proposed ideas, emails suggesting new initiatives, or faculty feedback noting the student's leadership in placement coordination.

- **Adaptability and Problem-Solving**

**Criteria:** Displays problem-solving skills and adaptability during placement activities, addressing last-minute changes or issues.

**Evidence:** Incident reports, testimonials from recruiters or placement officers, or feedback from event coordinators highlighting the student's role in addressing unforeseen issues.

## 7. Best NSS Volunteer

- **Documented NSS Community Service**

**Criteria:** Completed a minimum of 40 hours of documented NSS community service in the academic year.

**Evidence:** NSS attendance logbook, service hour certificates, participation records, or time-tracking sheets signed by the NSS Program Officer.

- **Leadership in Outreach Activities**

**Criteria:** Played a leadership role in at least two NSS outreach activities (e.g., campaign leader, event coordinator, or activity head).

**Evidence:** Event reports mentioning the student's role, acknowledgment letters from the NSS coordinator, photographs from the event, or MoM (Minutes of Meeting) with assigned roles.

- **Impactful Social Work and Campaigns**

**Criteria:** Contributed significantly to impactful social work or campaigns (e.g., health camps, blood donation drives, tree plantations, cleanliness drives, etc.).

**Evidence:** Event reports, photographs of participation, newspaper articles/press mentions, certificates of appreciation, or social media posts highlighting the student's involvement.

- **Teamwork and Community Welfare**

**Criteria:** Demonstrated strong teamwork and dedication to community welfare.

**Evidence:** Peer feedback, testimonials from NSS coordinators, event participation certificates, and appreciation letters from beneficiary communities (e.g., schools, NGOs, village leaders, etc.).

- **Positive Testimonials**

**Criteria:** Received positive testimonials from NSS coordinators, faculty, or beneficiaries for dedication, empathy, and service-oriented attitude.

**Evidence:** Written testimonials from NSS program officers, letters of appreciation from community beneficiaries, or feedback forms from NGOs or collaborating partners.

- **Participation in National/Regional Campaigns**

**Criteria:** Represented the institution in national or regional NSS events, like special camps, rallies, or awareness drives.

**Evidence:** Participation certificates, event photographs, official selection letters, or inclusion in NSS camp rosters.

- **Innovative Contributions**

**Criteria:** Introduced new initiatives, innovative ideas, or creative approaches to improve the impact of NSS activities.

**Evidence:** Proposal documents, emails or MoM showcasing the idea, photographs or reports of the implemented idea, and feedback from faculty or NSS coordinators.

- **Event Planning and Execution**

**Criteria:** Actively assisted in planning and executing NSS events or activities, ensuring smooth coordination.

**Evidence:** Event planning documents, duty allocation sheets, event schedules, and photographs of the volunteer in action.

- **Problem-Solving and Adaptability**

**Criteria:** Adapted to challenges and effectively resolved issues during NSS activities (e.g., on-site event changes or emergencies).

**Evidence:** Incident reports, testimonials from NSS coordinators highlighting the problem and solution, and faculty feedback on the student's problem-solving abilities.

## 8. Best Sports Coordinator

- **Event Organization and Management**

**Criteria:** Successfully organized at least three major sports events or tournaments.

**Evidence:** Event schedules, posters/flyers of the events, duty allocation sheets, MoM (Minutes of Meetings) noting the student's role, photographs of the event, and official acknowledgment or appreciation letters from sports faculty or event supervisors.

- **Participation in State/National Competitions**

**Criteria:** Active participation in state/national-level competitions or significant team achievements.

**Evidence:** Certificates of participation, winner/achievement certificates, official selection letters for state/national events, team photos, and press mentions or newspaper clippings.

- **Leadership and Mentorship**

**Criteria:** Demonstrated strong leadership and sportsmanship in mentoring peers.

**Evidence:** Testimonials from teammates, feedback from sports faculty, peer feedback forms, and event reports acknowledging the student as a mentor, captain, or team leader.

- **New Sporting Initiatives**

**Criteria:** Introduced new sporting initiatives or activities at the college (e.g., introducing a new sport, organizing new inter-departmental competitions, etc.).

**Evidence:** Proposal documents for new initiatives, event flyers/posters of the new initiative, emails discussing the new initiative, photographs of the event/activity, and feedback from faculty or students.

- **Acknowledgment from Sports Faculty**

**Criteria:** Acknowledged by sports faculty for contribution to the college sports ecosystem.

**Evidence:** Recommendation letters, appreciation notes, testimonials from sports faculty or physical education (PE) instructors, or faculty feedback highlighting the student's role and contribution.

- **Sports Training and Workshops**

**Criteria:** Organized or facilitated sports training sessions or workshops for students to develop skills.

**Evidence:** Training schedules, participant registration lists, event photographs, workshop reports, and certificates of appreciation from coaches or sports faculty.

- **Event Logistics and Coordination**

**Criteria:** Played an active role in planning and managing the logistics of sports events (e.g., venue setup, equipment arrangement, etc.).

**Evidence:** Duty allocation sheets, task completion reports, event feedback from faculty, photographs of the student handling logistics, and MoM (Minutes of Meeting) with the student's role mentioned.

- **Promotion of Sports Culture**

**Criteria:** Promoted the sports culture on campus by encouraging students to participate in sports events and activities.

**Evidence:** Screenshots of WhatsApp messages, social media posts related to sports promotions, campaign materials (posters, flyers), or data showing an increase in student participation after the student's efforts.

- **Problem-Solving and Adaptability**

**Criteria:** Demonstrated the ability to adapt and resolve issues during sports events or competitions.

**Evidence:** Incident reports, testimonials from event coordinators or sports faculty noting the student's problem-solving abilities, and written documentation of actions taken to resolve issues.

## 9. Best Youth Red Cross (YRC) Coordinator

- **Organization of YRC Programs**

**Criteria:** Organized or led three or more YRC programs, such as blood donation or health awareness camps.

**Evidence:** Event reports, event schedules, participation certificates, photos of events, duty allocation sheets, and acknowledgment letters from the YRC coordinator or healthcare partners.

- **Measurable Community Impact**

**Criteria: Evidence** of measurable community impact through YRC initiatives.

**Evidence:** Impact reports, testimonials from community beneficiaries, photographs of on-site activities, and letters of appreciation from community partners (e.g., hospitals, NGOs, local authorities).

- **Participation in State/National YRC Programs**

**Criteria:** Active participation in state/national-level YRC programs.

**Evidence:** Certificates of participation, nomination letters, event participation rosters, and photos of state/national-level YRC events.

- **Leadership and Organizational Skills**

**Criteria:** Demonstrated strong leadership and organizational skills validated by peers/faculty.

**Evidence:** Faculty recommendations, peer feedback forms, leadership role acknowledgment letters, and event planning reports highlighting the student's role.

- **Positive Beneficiary Feedback**

**Criteria:** Positive feedback from the beneficiaries of YRC activities.

**Evidence:** Feedback forms from beneficiaries, video testimonials, or acknowledgment letters from healthcare centres, schools, or community organizations.

## 10. Best Red Ribbon Coordinator

- **Health Campaigns and Awareness Programs**

**Criteria:** Organized impactful health campaigns or awareness programs (minimum three events).

**Evidence:** Event schedules, participant registration lists, photos of campaigns, task allocation sheets, and appreciation letters from partnering health organizations.

- **HIV/AIDS Awareness Initiatives**

**Criteria:** Actively led initiatives on HIV/AIDS prevention awareness.

**Evidence:** Photos of HIV/AIDS awareness drives, reports on campaign impact, feedback forms from participants, and acknowledgment letters from health departments or NGOs.

- **Participation in State/National Health Programs**

**Criteria:** Documented participation in state/national health programs.

**Evidence:** Certificates of participation, photographs of participation, event rosters, and reports mentioning the student's role in the program.

- **Positive Feedback from Faculty/External Agencies**

**Criteria:** Verified positive feedback from faculty and external agencies involved.

**Evidence:** Feedback forms, acknowledgment emails, recommendation letters from faculty, and testimonials from healthcare partners or government health officials.

- **Commitment to Public Health**

**Criteria:** Demonstrated consistent commitment to public health and education.

**Evidence:** Participation logs, certificates of continuous service, peer testimonials, and awards for public health contributions.

## 11. Best Citizen Consumer Club Coordinator

- **Organization of Consumer Awareness Events**

**Criteria:** Successfully organized at least three events on consumer awareness or rights.

**Evidence:** Event posters, event schedules, duty allocation sheets, and reports on the success of the awareness drives.

- **Engagement in Consumer Awareness Discussions**

**Criteria:** Evidence of engaging peers in discussions on consumer protection laws and ethics.

**Evidence:** Photos of classroom sessions, discussion reports, and student testimonials on the impact of these sessions.

- **Participation in State/District Consumer Campaigns**

**Criteria:** Actively participated in state or district-level consumer campaigns.

**Evidence:** Certificates of participation, official rosters, photos of campaign activities, and acknowledgment letters from government consumer forums.

- **Impact on Ethical Consumer Practices**

**Criteria:** Demonstrated impact on promoting ethical consumer practices among students.

**Evidence:** Reports or feedback from student participants, **Evidence** of increased awareness (surveys or participation records), and testimonials from faculty or peers.

- **Positive Peer and Faculty Reviews**

**Criteria:** Positive peer and faculty reviews.

**Evidence:** Peer feedback forms, faculty testimonials, and letters of appreciation from club advisors or mentors.

## 12. Best Unnat Bharat Abhiyan Coordinator

- **Rural Development Projects**

**Criteria:** Actively engaged in implementing at least two rural development projects.

**Evidence:** Project reports, photographs of the rural development initiatives, and letters of acknowledgment from local community leaders.

- **Impact on Rural Communities**

**Criteria:** Demonstrated impact on rural communities (e.g., education, infrastructure, awareness programs).

**Evidence:** Feedback from community members, beneficiary testimonials, newspaper mentions, and social media coverage of the project's impact.

- **Partnerships for Rural Projects**

**Criteria:** Evidence of fostering partnerships with external organizations for rural projects.

**Evidence:** MOU (Memorandum of Understanding) documents, partnership emails, and acknowledgment letters from partner organizations.

- **Endorsement from Faculty and Community Leaders**

**Criteria:** Strong endorsement from faculty advisors and community leaders.

**Evidence:** Letters of appreciation or testimonials from faculty, community heads, and local government officials.

- **Participation in UBA Workshops/Conferences**

**Criteria:** Documented participation in Unnat Bharat Abhiyan workshops or conferences.

**Evidence:** Participation certificates, conference reports, and photos of the student's involvement in UBA workshops.

## 13. Best Swachh Bharat Abhiyan Coordinator

- **Cleanliness Drive Organization**

**Criteria:** Organized impactful cleanliness drives (minimum three events).

**Evidence:** Event posters, duty allocation sheets, task completion reports, and event photographs.

- **Measurable Environmental Impact**

**Criteria:** Evidence of measurable environmental impact (e.g., waste reduction, awareness campaigns).

**Evidence:** Before-and-after photos, impact reports, acknowledgment letters from environmental agencies, and feedback from the community.

- **Swachh Bharat Awareness Participation**

**Criteria:** Active involvement in Swachh Bharat awareness programs.

**Evidence:** Participation certificates, feedback from beneficiaries, and event photos highlighting student involvement.

- **Peer and Faculty Acknowledgment**

**Criteria:** Strong peer and faculty acknowledgment of contributions.

**Evidence:** Faculty testimonials, peer feedback forms, and letters of appreciation from the institution's Swachh Bharat cell.

- **External Recognition or Awards**

**Criteria:** Recognition or awards from external agencies.

**Evidence:** Certificates of appreciation or awards from government organizations or municipal bodies.

## 14. Best Entrepreneur

- **Startup Leadership**

**Criteria:** Successfully founded or led a startup that demonstrates measurable impact.

**Evidence:** Company registration documents, photos of the business in operation, revenue statements, and website/social media pages of the business.

- **Job Creation and Scalability**

**Criteria:** Evidence of generating employment or creating a scalable business model.

**Evidence:** Employee rosters, pay slips, business growth charts, and acknowledgment letters from employees or clients.

- **Pitch Presentation and Feedback**

**Criteria:** Presented a pitch to faculty/industry experts and received positive feedback.

**Evidence:** Pitch deck, feedback reports, certificates of participation, and acknowledgment letters from industry experts or judges.

- **Innovation and Risk-Taking**

**Criteria:** Recognized for innovation and risk-taking abilities.

**Evidence:** Awards or recognition from startup contests, patent applications, and letters of acknowledgment from startup incubators.

- **Achievement Documentation**

**Criteria:** Strong documentation of achievements (certificates, business outcomes, etc.).

**Evidence:** Business outcome reports, award certificates, and letters of achievement.

## 15. Best Intrapreneur

### **Innovation in Organizational Problem-Solving**

**Criteria:** Demonstrated innovation in solving organizational problems.

**Evidence:** Problem-solving reports, faculty feedback, and acknowledgment letters from supervisors.

### **Intrapreneurial Project Contributions**

**Criteria:** Actively contributed to at least two intrapreneurial projects.

**Evidence:** Project reports, photos, duty allocation sheets, and acknowledgment letters.

### **Sustainable Solutions**

**Criteria:** Evidence of introducing sustainable or impactful solutions.

**Evidence:** Reports of sustainability initiatives, photographs of projects, and acknowledgment letters.

### **Faculty and Peer Endorsement**

**Criteria:** Peer acknowledgment of leadership and creativity.

**Evidence:** Faculty testimonials, peer feedback, and recommendation letters.

## 16. Best EVE Cell Coordinator

- **Successfully organized at least three events promoting women empowerment.**

**Evidence:**

Certificates of appreciation or recognition for organizing women empowerment events.

Event schedules, programs, or flyers listing your role as an organizer.

Photos, videos, or media coverage of the events.

Reports or summaries highlighting the objectives, activities, and outcomes of the events.

- **Evidence of measurable outcomes, such as increased participation of women in leadership roles, skill-building programs, or community initiatives.**

**Evidence:**

Before-and-after data showing changes in participation or impact (e.g., increased female enrolment in programs, improved skill levels).

Testimonials from participants who benefited from the initiatives.

Reports documenting measurable improvements or success stories.

- **Active participation in national/state-level women empowerment programs or initiatives.**

**Evidence:**

Certificates of participation or letters of acknowledgment from national/state-level organizations.  
 Event brochures, programs, or schedules listing your contributions.  
 Photos, videos, or other documentation of your participation in these initiatives.

- **Demonstrated ability to inspire peers and the community toward gender equality and women empowerment.**

**Evidence:**

Testimonials or feedback from peers and community members recognizing your influence.  
 Documentation of awareness campaigns, discussions, or workshops you led.  
 Attendance records and participant feedback from sessions or programs organized by you.

- **Positive recommendations from faculty and program organizers.**

**Evidence:**

Written recommendations from faculty or organizers detailing your contributions to women empowerment.  
 Emails or formal letters acknowledging your leadership and dedication.

## 17 . Best Coordinator – Electoral Club

### 1.Organisation of Voter Awareness Programmes

**Criteria:** Successfully organized voter awareness programmes, campaigns, or activities promoting democratic participation.

**Evidence:** Event reports, posters, brochures, attendance records, photographs, and participant feedback forms.

### 2.Promotion of Electoral Literacy

**Criteria:** Actively promoted awareness about voting rights, electoral procedures, and the importance of ethical voting among students.

**Evidence:** Awareness materials, campaign reports, social media posts, student testimonials, and session presentations.

### 3. Conduct of Mock Elections or Electoral Activities

**Criteria:** Organized mock elections, voter registration drives, or electoral training programmes within the institution.

**Evidence:** Event reports, voter registration records, duty allocation sheets, photographs, and faculty acknowledgments.

### 4.Collaboration with Government or Electoral Bodies

**Criteria:** Coordinated with electoral authorities or government organizations for conducting awareness programmes or campaigns.

**Evidence:** Official communication letters, participation certificates, event reports, and acknowledgment from external organizations.

## 5. Student Engagement and Participation

**Criteria:** Encouraged active participation of students in electoral awareness activities and democratic initiatives.

**Evidence:** Participation records, feedback forms, membership records, and testimonials from participants.

## 6. Innovation and Initiative

**Criteria:** Introduced creative and innovative methods to promote electoral awareness and participation.

**Evidence:** Campaign concept notes, activity proposals, event reports, and feedback highlighting innovation.

## 7. Leadership and Team Coordination

**Criteria:** Demonstrated leadership in planning and executing club activities while effectively coordinating with members and faculty coordinators.

**Evidence:** Appointment letters, duty allocation sheets, meeting minutes, and faculty testimonials.

## 8. Documentation and Reporting

**Criteria:** Maintained proper documentation of all club activities and submitted reports within the stipulated time.

**Evidence:** Activity files, attendance registers, photographs, event reports, and official submissions.

## 18. Best Coordinator (Life Skills)

- **Criteria: Successfully conducted three workshops or sessions on life skills.**

**Evidence:** Organized workshops on "Effective Communication," "Time Management Strategies," and "Conflict Resolution," attended by a total of 200+ students.

- **Criteria: Actively mentored students in improving life skills and personal development.**

**Evidence:** Created a mentorship program with 20 mentees who reported a 30% improvement in self-assessed time management skills.

- **Criteria: Evidence of measurable improvement in peer engagement and feedback.**

**Evidence:** Collected post-workshop surveys showing a 90% satisfaction rate and visible growth in public speaking confidence among attendees.

- **Criteria: Strong organizational skills demonstrated through impactful sessions.**

**Evidence:** Designed a comprehensive schedule, managed logistics, and secured expert speakers for all sessions.

- **Criteria: Positive testimonials from participants and faculty.**

***Evidence:*** Received written testimonials from participants and a letter of recommendation from the Dean of Student or Life Skill Club Coordinator.

## 19. Best Coordinator Fine Arts

- **Criteria: Successfully coordinated at least two major fine arts events or competitions.**  
***Evidence:*** Directed an intercollegiate Fine Arts Fest or a campus Art Marathon with participation from 15 colleges and 100+ students.
- **Criteria: Proven ability to mentor or guide students in fine arts activities.**  
***Evidence:*** Guided 10 students for state-level competitions, resulting in two top awards.
- **Criteria: Evidence of individual contribution to fine arts through participation or awards.**  
***Evidence:*** Personal achievement includes winning 1st place in the National Level Competition.
- **Criteria: Positive feedback from peers, faculty, or external judges.**  
***Evidence:*** Collected feedback forms showing a 95% appreciation rate for event organization and creativity.
- **Criteria: Consistently demonstrated creativity and organizational ability.**  
***Evidence:*** Evidence:  
 Introduced a unique themes, showcasing social issues through creative choreography and cultural performances.

## 20. Best Student Coordinator (Eco Conservation Club)

- **Organized impactful eco-conservation activities (minimum three events).**  
***Evidence:*** Conducted a campus-wide tree plantation drive, a “Plastic-Free Campus” campaign, and a water conservation awareness rally, engaging 200+ participants.
- **Documented efforts in tree planting, waste management, or water conservation projects.**  
***Evidence:*** Successfully planted 20 trees (minimum) and set up a waste segregation system on campus, reducing non-recyclable waste by 30%.
- **Active participation in state/national eco-conservation initiatives.**  
***Evidence:*** Represented the college at the National Green Campus Summit, presenting a project on sustainable waste management.
- **Evidence of raising awareness among peers on environmental conservation.**  
***Evidence:*** Designed and distributed eco-awareness posters and conducted workshops attended by over 200 students.
- **Strong endorsement from faculty advisors.**  
***Evidence:*** Received a formal recommendation from the Environmental Science faculty for exceptional leadership.

**21. Best Coordinator (Speech and Debate Club) [Tamil]**

சிறந்த ஒருங்கிணைப்பாளர் (பேச்சு மற்றும் விவாதக் குழு) [தமிழ்]

1. முன்று அல்லது அதற்கும் மேற்பட்ட விவாதம் அல்லது பேச்சுப் போட்டிகளை ஏற்பாடு செய்துள்ளார்.

ஆதாரம்:

இளைஞர் நாடாளுமன்ற விவாதம் ("Youth Parliament Debate"), துறை இடையே பேச்சுப் போட்டி மற்றும் 10 மாணவர்கள் பங்கேற்ற TEDx-தரமான நிகழ்ச்சியை நடத்திய அனுபவம்.

நிகழ்ச்சித் திட்டங்கள், பிரசுரங்கள் அல்லது போட்டிகளின் புகைப்படங்கள்/வீடியோக்கள்.

2. கல்லூரி இடையே/மாநில அளவிலான விவாதப் போட்டிகளில் பங்கேற்பு அல்லது வழிகாட்டுதலின் மூலம் ஈடுபட்டுள்ளார்.

ஆதாரம்:

கல்லூரி விவாத அணியை வழிநடத்தி மாநில அளவிலான விவாதப் போட்டியில் முதல் இடத்தைப் பெற்றதாக உறுதிசெய்யும் சான்றிதழ்கள்.

போட்டிகளின் புகைப்படங்கள் அல்லது ஊடக அறிக்கைகள்.

3. சிந்தனையும் பொது பேச்சுத் திறன்களையும் சக மாணவர்களுக்கு ஊக்குவித்த திறன்.

ஆதாரம்:

வாரந்தோறும் பேச்சுத் திறன் மேம்பாட்டு அமர்வுகளை நடத்தியது. இது போட்டிகளில் பங்கேற்பாளர்களின் செயல்திறனை 40% அதிகரித்தது என்பதை காட்டும்.

4. தகவல்கள், பயிற்சி நிகழ்ச்சிகளின் அறிக்கைகள் அல்லது பங்கேற்பாளர்களின் கருத்து பதிவுகள்.

விவாதங்களில் புதுமையான தலைப்புகள் அல்லது வடிவமைப்புகளை அறிமுகப்படுத்தியதற்கான ஆதாரம்.

ஆதாரம்:

"திருப்பமான விவாதங்கள்" ("Reverse Debates") மற்றும் கதையாடல் விவாதங்கள் போன்ற நிகழ்வுகளை உருவாக்கிய தகவல்கள்.

5. நிகழ்ச்சி திட்டங்கள் மற்றும் கலந்துகொண்டவர்களின் கருத்துகள். பங்கேற்பாளர்கள் மற்றும் மொழித்துறை (தமிழ்) ஆசிரியர்களிடமிருந்து நேர்மறை கருத்து.

**ஆதாரம்:**

பங்கேற்பாளர்களின் கருத்துக் கணிப்பு, 92% திருப்தியாக உள்ளது. தமிழ்த் துறை பேராசிரியர்களிடமிருந்து பெறப்பட்ட பாராட்டுக் கடிதங்கள்

## 22. Best Coordinator (Speech and Debate Club) [English]

- **Organized at least three debate or speech competitions.**  
*Evidence:* Hosted a Debate programs like for example "Youth Parliament Debate" , inter-department speech contest, and a TEDx-style event featuring 10 student speakers.
- **Proven participation or mentorship in inter-collegiate/state-level debate competitions.**  
*Evidence:* Mentored the college debate team, which secured 1st place in a state-level debate championship.
- **Demonstrated ability to foster critical thinking and public speaking skills among peers.**  
*Evidence:* Conducted weekly speech improvement sessions, improving peer performance in competitions by 40%.
- **Evidence of introducing innovative themes or formats in debates.**  
*Evidence:* Initiated events like "Reverse Debates" and thematic storytelling debates to enhance creativity and engagement.
- **Positive feedback from participants and faculty.**  
*Evidence:* Collected participant feedback with a 92% satisfaction rate and formal commendations from English department faculty.

## 23. Best Coordinator (Villupattu Club)

- **Successfully organized at least two Villupattu events promoting Tamil culture.**  
*Evidence:* Coordinated “Villupattu for Change” at Tamil Culture Week and a performance during the state cultural festival attended by 200+ audiences.
- **Evidence of efforts to engage students in preserving traditional art forms.**  
*Evidence:* Organized workshops on Villupattu techniques, attended by 100 students and mentored by renowned artists.
- **Strong faculty and peer acknowledgment of contributions to cultural preservation.**  
*Evidence:* Received an appreciation certificate from the Tamil Department and positive peer feedback.

- **Active participation in cultural festivals or competitions at the state level.**  
*Evidence:* Participated in Tamil Nadu's State Villupattu Festival, leading the college team.
- **Documented collaboration with external cultural organizations preferred.**  
*Evidence:* Partnered with the Tamil Nadu Folk Arts Society for Villupattu training and events.

#### 24. Best Coordinator (Drama & Short Films Club)

- **Coordinated at least two major drama or short film productions.**  
*Evidence:* Directed two short films and one stage drama showcased during the college cultural fest, attended by 200+ people.
- **Evidence of student engagement and participation in club activities.**  
*Evidence:* Conducted drama workshops attended by 50+ students, resulting in increased club membership by 20%.
- **Strong contribution to the creative process.**  
*Evidence:* Wrote and directed the script for any award-winning short film
- **Participation in state/national drama or film competitions.**  
*Evidence:* Represented the college in the National Short Film Festival, securing the Best Screenplay award.
- **Positive feedback from faculty or external judges.**  
*Evidence:* Commended by external judges for exceptional creativity and execution during competitions.

#### 25. Best Coordinator (Creative Writing Club Tamil & English)

- **Successfully organized at least three creative writing contests or workshops.**  
*Evidence:* Hosted intercollegiate poetry slams, flash fiction contests, and writing retreats, engaging 200+ participants.
- **Evidence of personal achievement in creative writing.**  
*Evidence:* Published short stories in two national-level literary magazines and received the Young Writer Award.
- **Actively mentored peers to improve writing skills.**  
*Evidence:* Conducted weekly peer-review sessions, enhancing writing quality and confidence among 25+ members.
- **Demonstrated ability to innovate themes and engage diverse participants.**  
*Evidence:* Introduced themed contests like "Future Diaries" and "Letters to the Past," garnering widespread appreciation.
- **Endorsements from faculty or industry professionals.**  
*Evidence:* Recommendation letter from a renowned author who facilitated a workshop for the club.

#### 26. Best Coordinator (Personal Grooming Club)

- **Conducted at least three grooming workshops focusing on self-presentation and etiquette.**  
*Evidence:* Organized workshops on "Dressing for Success," "Professional Etiquette," and "Grooming Basics," with 150+ attendees.
- **Actively mentored peers in enhancing their personal grooming skills.**  
*Evidence:* Conducted one-on-one grooming sessions for 20 students, resulting in noticeable confidence improvements.
- **Demonstrated an ability to connect grooming with personal and professional success.**  
*Evidence:* Hosted a panel discussion featuring HR professionals linking grooming with career advancement.
- **Strong feedback from workshop participants and faculty.**  
*Evidence:* Achieved a 95% satisfaction rate in post-event surveys, with faculty acknowledgment of event impact.
- **Evidence of a professional approach to grooming sessions.**  
*Evidence:* Partnered with a professional stylist and used curated materials for workshops.

## 27. Best Coordinator (Wellness Club)

- **Organized at least three wellness sessions on mental or physical health.**  
*Evidence:* Conducted sessions on yoga, stress management, and healthy eating habits, attended by over 300 participants.
- **Evidence of measurable outcomes, such as improved student awareness or participation.**  
*Evidence:* Survey data showed a 40% increase in students adopting healthier lifestyle practices post-sessions.
- **Proven ability to collaborate with external wellness experts or organizations.**  
*Evidence:* Collaborated with a renowned psychologist and a fitness trainer for specialized sessions.
- **Positive feedback from attendees and faculty advisors.**  
*Evidence:* Received testimonials highlighting improved mental well-being among attendees.
- **Consistent engagement with wellness-related activities.**  
*Evidence:* Organized weekly wellness challenges, maintaining high student engagement throughout the year.

## 28. Best Coordinator (Music Club)

- **Successfully organized at least two major musical events or competitions.**  
*Evidence:* Coordinated events like "Battle of Bands" and a solo singing competition during the cultural fest, with 500+ attendees.
- **Proven ability to train and mentor peers in musical performances.**  
*Evidence:* Mentored college choir members, leading to 1st place at an inter-collegiate music competition.

- **Personal achievements in music competitions at intercollegiate/state/national levels.**  
*Evidence:* Like winning Best Vocalist at a national music festival.
- **Demonstrated creativity in introducing new musical genres or techniques.**  
*Evidence:* Introduced fusion music sessions combining classical and contemporary styles.
- **Positive feedback from peers, faculty, or event judges.**  
*Evidence:* Judges commended the innovative themes and quality of performances at music events.

## 29. Best Coordinator (Art Club)

- **Organized impactful art events (minimum three workshops/competitions).**  
*Evidence:* Hosted art therapy workshops, a painting competition, and an exhibition, with participation from 200+ students.
- **Evidence of mentoring peers in improving artistic skills.**  
*Evidence:* Conducted weekly sketching sessions, resulting in improved technique among participants.
- **Proven individual contribution to the art community through exhibitions or awards.**  
*Evidence:* Displayed artworks at a national art exhibition and won an award for innovation in mixed media.
- **Strong acknowledgment from faculty for creative contributions.**  
*Evidence:* Received a letter of appreciation from the Fine Arts department.
- **Consistent demonstration of innovative ideas and artistic growth.**  
*Evidence:* Designed and led a rural project on campus, involving over 50 students.

## 30. Best Coordinator (Photography Club)

- **Successfully organized at least two photography exhibitions or contests.**  
*Evidence:* Coordinated a wildlife photography exhibition and a theme-based photo contest.
- **Evidence of mentoring peers in photography techniques or projects.**  
*Evidence:* Conducted workshops on editing and portrait photography for club members.
- **Personal achievements in photography competitions or publications.**  
*Evidence:* Published photographs in a leading national magazine and won a state-level contest.
- **Demonstrated ability to experiment with innovative photography concepts.**  
*Evidence:* Organized a "Light and Shadow" photography challenge, exploring creative themes.
- **Positive feedback from participants and faculty.**  
*Evidence:* Surveys reported high engagement and satisfaction with events, endorsed by faculty mentors.

### 31. Best Career Guidance Program Coordinator

- **Organized impactful career guidance programs (minimum three sessions).**  
*Evidence:* Hosted sessions on resume writing, interview skills, and industry trends attended by 200+ students.
- **Actively mentored students in career planning and preparation.**  
*Evidence:* Provided one-on-one counselling to 50 students, with 80% reporting increased confidence in career planning.
- **Evidence of strong collaboration with industry professionals or organizations.**  
*Evidence:* Invited HR experts from top companies for panel discussions.
- **Positive feedback from students and faculty on career sessions.**  
*Evidence:* Post-session surveys showed a 90% satisfaction rate among attendees.
- **Demonstrated ability to provide relevant and timely career resources.**  
*Evidence:* Curated and distributed a career guidebook with updated resources.

### 32. Best Coordinator Award (Library In-House Internship)

- **Successfully completed the library in-house internship with consistent dedication.**  
*Evidence:* Contributed over 200 hours of service, ensuring timely cataloguing and resource management.
- **Demonstrated excellent organizational and cataloguing skills.**  
*Evidence:* Systematically organized a new collection of 1,000+ books in the library database.
- **Proven ability to assist peers and faculty in accessing library resources.**  
*Evidence:* Helped over 50 students and faculty locate rare research materials efficiently.
- **Actively participated in promoting library activities and events.**  
*Evidence:* Coordinated "Library Week," featuring book fairs and reading challenges, with 200+ participants.
- **Positive feedback from library staff and faculty mentors.**  
*Evidence:* Received a recommendation from the librarian for exceptional organizational contributions.

### 33. Best Intern Award (CFSD In-House Internship Scheme Ekalavya)

- **Successfully completed the CFSD internship with demonstrable learning outcomes.**  
*Evidence:* Delivered a final project report highlighting innovative approaches to assigned tasks.
- **Evidence of contributions to the assigned project or department during the internship.**  
*Evidence:* Improved efficiency by implementing a streamlined workflow system for document handling.

- **Consistently demonstrated professionalism and a proactive attitude.**  
*Evidence:* Received recognition for independently resolving project challenges ahead of deadlines.
- **Positive feedback from internship supervisors.**  
*Evidence:* Supervisors commended initiative and quality of work in performance reviews.
- **Created impactful solutions or ideas that added value to the internship.**  
*Evidence:* Proposed and implemented a cost-saving measure that reduced project expenses by 10%.

#### 34. Best Outgoing Students from the Various Departments

- **Achieved academic excellence maintaining a percentage of not less than 75%**  
*Evidence:* Photocopies of mark sheet/ result copy from website
- **Actively participated in department-level activities, including seminars and competitions.**  
*Evidence:* Represented the department at national-level seminars and won first place in technical quizzes.
- **Demonstrated leadership in departmental events or student forums.**  
*Evidence:* Letters of acknowledgment or testimonials from department heads, faculty advisors, or event coordinators highlighting leadership.
- **Demonstrated good interpersonal skills and teamwork in departmental and interdepartmental activities.**

**Evidence:** Testimonials from peers or faculty highlighting teamwork and collaboration. Documentation of contributions to group projects, interdepartmental competitions, or team-based events. Photos or videos showing active participation in team efforts.

- **Proven involvement in at least one extracurricular activity outside academics.**  
*Evidence:* Like for example member of any club/ council and won inter-collegiate championships.

#### 35. Excellence in Organizing Skills and Leadership (Per Department One Award)

- **Successfully organized at least three major departmental events.**  
*Evidence:* Led the annual technical symposium, guest lectures, and a skill development workshop.
- **Proven ability to manage event logistics and coordinate with teams effectively.**  
*Evidence:* Oversaw budgets, team allocations, and event execution with zero delays.
- **Evidence of innovative approaches in organizing events or solving challenges.**  
*Evidence:* Developed cost-effective solutions for event management, such as using student led initiatives for logistics. Reports or feedback showcasing the success and impact of the innovative approaches.
- **Demonstrated ability to handle responsibilities under pressure.**

**Evidence:** Like for example managing last-minute speaker cancellations efficiently by securing backup speakers.

- **Positive feedback from department faculty and event participants.**

**Evidence:** Surveys indicated 95% satisfaction, with faculty commending initiative and leadership.

- **Held a recognized leadership position within a club, committee, or department.**

**Evidence:** Served as the President/ Vice President of the student council or any club coordinator managing a team.

- **Successfully led at least two impactful initiatives or events.**

**Evidence:** Spearheaded a campus clean-up drive and organized a charity fundraiser, raising INR 1 lakh.

- **Demonstrated strong communication and decision-making abilities.**

**Evidence:** Effectively mediated conflicts within committees, ensuring smooth event execution.

- **Positive testimonials from team members and faculty regarding leadership style.**

**Evidence:** Recognized as a motivating and approachable leader by peers in an internal survey.

**10. Proven ability to inspire peers and achieve measurable outcomes.**

**Evidence:** Increased volunteer participation in initiatives by 50% through effective outreach

### **36. Leaders of Research and Development (MILIR Team)**

- 90% attendance is essential, which includes attending all the workshops and activities of the concern
- The student should formulate and launch one new product
- The student should participate in a minimum of 2 entrepreneurial activities outside the college
- The student's contribution in product designing is mandatory
- The student should submit a business plan at the end of the academic year Proof
- Submission of attendance certificate
- Report on the new product launched by the student along with the product
- Certificate of participation in the entrepreneurial activities attended outside the college
- Document submission on the detailed business plan

### **37. Potential for Research (Selected Students Only)**

- **Originality of Research Proposal:**

**Evidence:** A detailed research proposal outlining the research question, methodology, and expected outcomes, demonstrating creativity and novelty in the approach.

- **Academic Excellence:**

**Evidence:** Official transcripts or academic records showing high grades, especially in courses related to the proposed research area.

- **Research Experience:**

**Evidence:** A letter of recommendation or reference from Dean of Research, research supervisor, or mentor, detailing the student's role and contributions in research projects or internships.

- **Problem-Solving and Analytical Skills:**

**Evidence:** Samples of previous research work or projects that showcase the student's ability to analyse data, solve problems, and present findings effectively.

- **Commitment to Advancing Knowledge:**

**Evidence:** A personal statement or statement of purpose that outlines the student's research goals, motivations, and long-term plans to contribute to their field of study.

### 38. Justice. Thiru. J. Kanakaraj Award

- **Criteria: Excellence in Sports at State, National, or International Level**

**Evidence to be Submitted:**

**Copies of Certificates/Awards/Medals:** Proof of participation, ranking, or awards in State, National, or international sports events.

**Letter of Recognition** from the respective sports authority, federation, or governing body authenticating the achievement.

**Media Coverage** - Newspaper clippings, event brochures, or website mentions related to the achievement.

- **Criteria: Consistent Performance and Dedication**

**Evidence to be Submitted:**

**Performance Reports** from sports coaches or trainers, documenting consistency in practice, participation, and improvement over time.

**Participation Certificates** from multiple events in the same sport to showcase consistency.

**Coach/Trainer Endorsement Letter** highlighting the student's progress, commitment, and perseverance.

- **Criteria: Exemplary Sportsmanship and Discipline**

**Evidence to be Submitted:**

**Character Certificate** issued by the sports coach, team manager, or head of the institution, endorsing the student's behaviour, discipline, and sportsmanship.

**Report from Referees or Officials** during tournaments, attesting to the student's ethical conduct and respect for fair play.

**Attendance and Conduct Report** from the school or college, indicating the student's behaviour in sports and other extracurricular activities.

- **Criteria: Contribution to the Institution's Sports Legacy**

**Evidence to be Submitted:**

**Certificates of Participation and Awards** in inter-school, inter-college, or inter-university events, showcasing the student's role in enhancing the institution's reputation.

**Letter of Appreciation** from the sports department or management, highlighting the student's contribution to the institution's sports achievements.

**Photographic/Video Evidence** of participation in team events where the student represented the institution.

- **Criteria: Academic and Personal Conduct**

**Evidence to be Submitted:**

**Academic Report Card:** Proof of satisfactory academic performance in the academic year(s) during which the sports achievements occurred.

**Conduct Certificate** issued by the Class Teacher, Head of the Institution, or Sports Department.

**Attendance Record** from the school/college for the academic year to demonstrate a balanced approach to sports and academics.

These evidentiary requirements ensure a fair and transparent selection process, focusing on both sporting excellence and holistic personal development.

### 39. T.C Subramani Award

- **Criteria: Achievement at Zonal and District Level**

**Evidence to be Submitted:**

**Certificates of Participation/Medals/Trophies** from zonal and district-level competitions.

**Letter of Recognition/Endorsement** from the district sports authority or zonal sports council authenticating the student's participation and achievement.

**Media Coverage** Newspaper articles, event flyers, or official social media posts highlighting the student's achievement at the zonal/district level.

- **Criteria: All-Round Participation in Multiple Sports Events**

**Evidence to be Submitted:**

**Certificates of Participation** in multiple sports events at the school, zonal, district, or inter-school level.

**Performance Reports** from coaches or sports instructors showing the student's ability to participate in multiple sporting disciplines.

**Video/Photographic Evidence** of the student participating in different sports events.

- **Criteria: Leadership and Teamwork in Sports**

**Evidence to be Submitted:**

**Captaincy/Leadership Certificate** if the student has served as a captain or team leader in any sport.

**Letter of Recommendation** from sports coaches or team captains attesting to the student's leadership, teamwork, and collaboration with team members.

**Photographs/Video Evidence** of the student leading team huddles, discussions, or performing key roles during tournaments.

- **Criteria: Commitment to Physical Fitness and Training**

**Evidence to be Submitted:**

**Fitness Evaluation Report** from the Physical Education Department or a certified trainer showing the student's fitness level and physical endurance.

**Attendance Record for Practice Sessions** from the Physical Education Department indicating the student's consistency in attending training sessions.

**Feedback from the Physical Director/Coach** attesting to the student's dedication, punctuality, and effort in maintaining physical fitness.

- **Criteria: Good Conduct, Discipline, and Respect for Rules**

**Evidence to be Submitted:**

**Character Certificate** from the Class Teacher, Physical Director, or Head of Institution endorsing the student's conduct, behavior, and respect for sports rules.

**Conduct Report from Match Officials** during tournaments, verifying that the student has shown sportsmanship and respect for referees' decisions.

**No Disciplinary Record:** A statement from the school/college that the student has not been involved in any disciplinary action.

#### 40 . Best Coordinator (IIC)

- **Actively contributed to Innovation and Incubation Centre (IIC) activities.**

**Evidence:** Organized brainstorming sessions and hackathons with 200+ participants.

- **Organized at least three IIC-related events or initiatives.**

**Evidence:** Conducted workshops on startup funding, business model development, and MVP testing.

- **Proven ability to foster innovation and entrepreneurship among peers.**

**Evidence:** Mentored five teams for the campus startup challenge, with two advancing to state-level competitions.

- **Evidence of collaboration with external industry partners or experts.**

**Evidence:** Invited and partnered with industry leaders to deliver guest lectures and mentorship sessions.

- **Positive feedback from faculty and participants of IIC programs.**

**Evidence:** Participant surveys rated the sessions 4.8/5, praising the quality of topics and organization.

#### 41. Best Coordinator (Start-Up)

- **Successfully led or supported at least one start-up or entrepreneurial project.**

**Evidence:** Actively contributed to the ideation and launch of a campus-based eco-friendly product line.

- **Demonstrated initiative in building or contributing to a viable business idea.**

**Evidence:** Pitched a business plan that secured seed funding during a startup competition.

- **Actively mentored or inspired peers in entrepreneurial activities.**

***Evidence:*** Conducted mentoring sessions for 15 budding entrepreneurs in the startup incubator program.

- **Proven ability to organize events or workshops related to start-ups.**

***Evidence:*** Organized a startup bootcamp, featuring sessions on innovation, finance, and marketing strategies.

- **Positive endorsements from faculty or external industry experts.**

***Evidence:*** Faculty and startup mentors highlighted leadership and innovative thinking in their feedback.

#### 42 . Best Coordinator (Design Thinking)

- **Organized impactful sessions or workshops on design thinking principles.**

***Evidence:*** Conducted three workshops focusing on problem-solving using empathy and prototyping techniques.

- **Evidence of applying design thinking to solve real-world problems.**

***Evidence:*** Implemented a user-centric solution for campus waste segregation, adopted by the administration.

- **Actively contributed to fostering creativity and critical thinking among peers.**

***Evidence:*** Facilitated ideation sessions leading to 10+ innovative project ideas by students.

- **Successfully collaborated with faculty or external mentors on innovative projects.**

***Evidence:*** Worked with an external design expert to create a community health improvement project.

- **Positive feedback from workshop participants and faculty.**

***Evidence:*** Faculty praised the practical and engaging format of workshops.

#### 43. Best Coordinator (EDC)

- **Successfully led or contributed to Entrepreneurship Development Cell (EDC) activities.**

***Evidence:*** Planned and executed the annual entrepreneurship conclave with over 300 attendees.

- **Proven ability to inspire and mentor peers in entrepreneurial initiatives.**

***Evidence:*** Guided teams to develop three prototypes for local industry challenges.

- **Organized at least three EDC-related events.**

***Evidence:*** Hosted business pitch competitions, entrepreneurship skill-building sessions, and networking events.

- **Demonstrated innovation in fostering entrepreneurial skills among students.**

***Evidence:*** Launched a peer-to-peer mentoring program, pairing experienced entrepreneurs with students.

- **Positive testimonials from faculty and industry collaborators.**

***Evidence:*** Industry partners commended the professionalism and relevance of EDC events.

#### 44. Best Coordinator: Internship & Field Visit (Ekalavya Scheme)

- **Successfully organized or participated in at least two internship or field visit programs.**  
*Evidence:* Coordinated internships for 50+ students with reputed companies and NGOs.
- **Demonstrated ability to manage logistics and coordinate with external organizations.**  
*Evidence:* Successfully planned field visits to industrial hubs, ensuring smooth transport and scheduling.
- **Evidence of learning outcomes and practical knowledge gained during internships.**  
*Evidence:* Compiled a report showcasing skill enhancements and industry insights gained by participants.
- **Positive feedback from participants and faculty regarding organization skills.**  
*Evidence:* Surveys from interns rated the coordination 4.9/5, highlighting the quality of opportunities.
- **Strong faculty recommendation based on overall performance and commitment.**  
*Evidence:* Received an appreciation letter from faculty for exemplary organization and follow-up.

#### 45. Best Coordinator – Event Management Club

##### 1. Organization and Execution of Events

**Criteria:** Successfully planned, organized, and executed college events, competitions, or programmes.

**Evidence:** Event reports, posters, schedules, photographs, and participation records.

##### 2. Leadership and Team Coordination

**Criteria:** Demonstrated leadership in assigning responsibilities and coordinating event teams effectively.

**Evidence:** Duty allocation sheets, appointment letters, meeting minutes, and testimonials from team members.

##### 3. Innovation and Creativity in Event Planning

**Criteria:** Introduced creative ideas, themes, or formats to enhance event quality and participation.

**Evidence:** Event proposals, feedback reports, and appreciation letters from faculty or participants.

##### 4. Student Participation and Engagement

**Criteria:** Encouraged maximum student participation and involvement in event activities.

**Evidence:** Attendance records, participation logs, and feedback forms.

##### 5. Collaboration and External Coordination

**Criteria:** Coordinated with departments, clubs, or external organizations for successful event conduct.

**Evidence:** Invitation letters, emails, partnership documents, and programme reports.

## 6. Documentation and Reporting

**Criteria:** Maintained proper records of events and ensured timely submission of reports.

**Evidence:** Activity files, attendance registers, event photographs, and official submissions.

### 46.Best coordinator (Anti-Drug Club)

- Organization of Anti-Drug Awareness Programs

**Criteria:** Organized or led three or more anti-drug awareness programs or campaigns, such as rallies, seminars, or workshops.

**Evidence:** Event reports, schedules, participation certificates, photos of events, duty allocation sheets, and acknowledgment letters from school/college authorities or collaborating organizations.

- Measurable Community Impact

**Criteria:** Evidence of measurable community impact through anti-drug initiatives.

**Evidence:** Impact reports, testimonials from community members or participants, photographs of on-site activities, and letters of appreciation from community stakeholders (e.g., NGOs, police departments, local authorities).

- Participation in State/National Anti-Drug Programs

**Criteria:** Active participation in state/national-level anti-drug initiatives.

**Evidence:** Certificates of participation, nomination letters, event participation rosters, and photos of state/national-level anti-drug events or campaigns.

- Leadership and Organizational Skills

**Criteria:** Demonstrated strong leadership and organizational skills validated by peers/faculty.

**Evidence:** Faculty recommendations, peer feedback forms, leadership role acknowledgment letters, and event planning reports highlighting the student's role.

- Positive Beneficiary Feedback

**Criteria:** Positive feedback from the beneficiaries of anti-drug activities.

**Evidence:** Feedback forms from participants, video testimonials, or acknowledgment letters from schools, community organizations, or rehabilitation centres.

### 47 . Best Coordinator – Foreign Language Training Club

- Organization of Language Training Programmes

**Criteria:** Successfully organized training sessions, workshops, or language learning activities.

**Evidence:** Event reports, posters, photographs, and participation records.

- Promotion of Multilingual Skills and Cultural Awareness

**Criteria:** Encouraged students to learn foreign languages and understand global cultures.

**Evidence:** Programme reports, activity materials, and participant feedback.

- Leadership and Programme Coordination

**Criteria:** Demonstrated leadership in planning and executing language training initiatives.

**Evidence:** Duty allocation sheets, appointment letters, meeting minutes, and testimonials.

- **Student Engagement and Skill Development**

**Criteria:** Encouraged student participation in language learning activities and competitions.

**Evidence:** Membership records, attendance sheets, and participation logs.

- **Collaboration with Language Experts or Institutions**

**Criteria:** Coordinated with language trainers or external institutions for training programmes.

**Evidence:** Invitation letters, partnership documents, and participation certificates.

- **Documentation and Reporting**

**Criteria:** Maintained proper documentation of club activities and achievements.

**Evidence:** Activity files, attendance registers, photographs, and official reports.

**Note:**

All applicants must meet the minimum **Criteria** and provide the necessary supporting documents as specified. Personal interviews, peer evaluations, and faculty recommendations will play a crucial role in the final selection process.

Any form of misrepresentation, falsification of information, or violation of ethical standards will result in immediate disqualification, with no opportunity for appeal or reconsideration. Strict adherence to application deadlines is mandatory, and late submissions will not be entertained under any circumstances.

Additionally, applicants are expected to maintain exemplary conduct throughout the evaluation process. Any behaviour deemed inappropriate or unprofessional may result in disqualification. The institution reserves the right to revoke awards if discrepancies are found post-selection.